



TOWN OF WESTPORT ISLAND
6 Fowles Point Road
Westport Island, ME 04578

Office of the Select Board, Board of Assessors, & Overseers of the Poor

Town of Westport Island
Selectboard, Assessors and Overseers Meeting
Convened at Town Office, 6 Fowles Point Road, Westport Island, ME 04578
November 17, 2022

Present:

Select Board: Jeff Tarbox, Donna Curry, and Ross Norton

Citizens: Julie Casson and Jeff Exter

Guests:

Meeting Convened: Jeff called the meeting to order at 7:00 pm.

Business Conducted:

- 1. Minutes from Board Meeting on November 14, 2022:** Jeff motioned to approve the minutes of November 14, 2022, Donna, 2nd; vote: 3-0.
- 2. Minutes from Executive Session on November 14, 2022:** Jeff motioned to approve the minutes of the Executive Session for 1 M.R.S.A. § 405(6) (E) for Consultations with Legal Counsel for the Bakers Road Issue; Donna, 2nd; vote: 3-0.
- 3. Invoices for SR Griffin Construction, Inc. for Pre-Paving Work:** Jeff motioned to pay the invoices for SR Griffin Construction, Inc.'s work for pre-paving work on Greenleaf and East Shore Roads in the amount of \$136,145.00. Ross did not agree with the motion as the municipal body voted to obtain a loan at Town Meeting and Ross stated he would not go against the voters at Town Meeting. A discussion ensued on the loan and what Jeff also proposed. Donna suggested that the Board agree to get the \$180,000.00 loan and follow through with the Town's plan and then put forth to the Town other alternatives going forward. Jeff motioned to borrow \$180,000.00 from the 1st National Bank for a term of seven (7) months at a rate of 5.09%; Donna, 2nd; vote: 3-0. Jeff then motioned to pay SR Griffin Construction, Inc. \$136,145.00 after the loan is secured; Ross, 2nd; vote: 3-0.
- 4. Town Meeting Dates:** Julie gave recommendations for the Town Meeting date. Julie recommended to use a Monday night meeting date and turn it into a Town Meeting as it would be difficult to get voters out on a weekend during the holiday season. Julie recommended Monday, December 12, 2022. Jeff asked about a public hearing for the warrant articles. Julie suggested the hearing to be held on December 5, 2022.

- 5. Bakers Road:** Jeff shared that he was coordinating all the documents for the Town's attorneys for the filing for the Bakers Road lawsuit for Monday, November 21, 2022. He shared the affidavit format and the photos that the attorneys were asking for. Ross shared he asked Garry Cromwell to provide an affidavit, but Garry has declined. Jeff Exter, Bay Shore Road, asked the Board if the State was still going to participate in the action against the property owner. Jeff stated they were going to participate as far as that they agreed to send a strong letter regarding Rte. 144 portion and that is as far as the State was going to proceed.

Jeff also shared that we received the final invoice on Carl Olson's survey for \$1300.00 and we had already paid the retainer of \$800.00. Jeff moved that we have Martha pay Carl Olson \$1500.00 for the survey of the Bakers Road property; Donna, 2nd; vote: 3-0.

- 6. Minutes:** Jeff discussed if the new Town Clerk should continue taking minutes and would this be something to discuss if the new clerk was from off-island and we needed to amend hours of the clerk. He asked if the Board should go back to the original way of having the Board members taking the minutes as it was prior to Julie taking over the minute taking. Ross said he was not comfortable with the Board taking the minutes and Donna stated she has no issue with the Board taking their own minutes but does like the idea of the Clerk taking the minutes.
- 7. Road Commissioner Position & Stipend:** Ross questioned why the Road Commissioner position was being discussed at this point since Jimmy had volunteered for this position until next Town Meeting. Jeff and Donna stated that they felt the position should be paid and set up as a stipend position before the June Town Meeting. Ross stated Jimmy agreed to no stipend until the next election; Jeff shared that he did not feel that it was the right thing to do. The Board discussed hourly rates versus stipends and what other towns paid. Ross shared his plan was to see how much time Jimmy spent over the course of the winter to determine what actual time is needed for the Road Commissioner's role and determine this in June. Jeff proposed a warrant article a stipend of \$5000.00 per year for the Road Commissioner to pay for the administrative work and on call work and for the period of January 2023 through June 2023, we pay the Road Commissioner \$2500.00; Donna, 2nd; vote: 2-1.
- 8. Sand Invoice:** Jeff moved to accept invoice from Hagar Enterprises, Inc. for 1100 yards of sand for the agreed amount; Donna, 2nd; vote: 3-0.
- 9. Meeting Adjourned:** The meeting ended at 9:05 pm.

Minutes taken and prepared by Town Clerk Julie Casson.

A True Copy, Attest: _____