



TOWN OF WESTPORT ISLAND
6 Fowles Point Road
Westport Island, ME 04578

Office of the Select Board, Board of Assessors, & Overseers of the Poor

Town of Westport Island
Selectboard, Assessors and Overseers Meeting
August 29, 2022

Present:

Select Board: Donna Curry and Jeff Tarbox

Citizens: Julie Casson, Linda Whitaker, Jeff Exter, Dick Tucker, and Jason Kates

Guests: Charlotte Boynton

Meeting Convened: Jeff called the meeting to order at 7:02 pm.

Business Conducted:

- 1. Warrant:** Jeff motioned to approve the Payroll Warrant No. 16 for \$1,740.95, Donna, 2nd; vote: 2-0; Jeff motioned to approve Accounts Payable Warrant No. 17 for \$76,172.30; Donna 2nd; vote: 2-0; Jeff motioned to approve Accounts Payable Warrant No. 18 for \$2,360.00; Donna 2nd; vote: 2-0; Jeff motioned to approve the Payroll Warrant No. 19 for \$1,740.95, Donna, 2nd; Jeff motioned to approve Accounts Payable Warrant No. 20 for \$1,150.80, Donna, 2nd; vote: 2-0.
- 2. Minutes:** Jeff motioned to approve the minutes of August 15, 2022, Donna, 2nd; vote: 2-0.
- 3. Correspondence:** Jeff stated that he had no correspondence to share.
- 4. Citizen's Issues:** Linda Whitaker of North End Road shared that she had concerns about the intersection of Lord Road and Main Road. She experienced an incident trying to turn onto Main Road from Lord Road heading North and almost had an accident due to a car flying around the curve over the double yellow line. She shared that this is a blind spot as you cannot turn North or South from Lord Road or turn onto Lord Road from Main Road easily as you cannot see beyond the curve. Linda suggested a rumble strip to keep cars in their lane. Jeff acknowledged Linda's concerns and suggested this be taken to MDOT for review of speed and sight line.
- 5. Roads:** Jeff shared that the Board and Jimmy Cromwell, Road Committee Chair, will be holding the pre-bid meeting for the pre-paving work on Tuesday, August 30th at 4:30 pm. At this time, there are 2 interested parties who have taken out bid proposals and there is potentially another party interested. The Board will open the bids before the next Select Board meeting on September 12th.

Jeff also addressed the speed issue on the Island. Jeff mentioned that the MDOT approved 25 mph speed limits signs for East Shore Road, Post Office Road, and Greenleaf Road. Jeff is having the Road Commissioner install the signs. It was discussed that other gravel roads have reduced speed limit signs, but we do not have permission from MDOT at this time for other locations. Jeff motioned to go forward with what we already have MDOT approval with at this time for sign posting; Donna, 2nd; vote: 2-0.

Jeff also shared that he asked the Road Commissioner for a road plan for the current fiscal year but has not received one yet. At this time, Jeff stated that although we have received a few invoices, we will not be paying any invoices until we receive one.

- 6. Assessing:** Jeff shared that tax bills have been sent out and are due by September 30th. Jeff shared that the Board approved the commitment and the mill rate of 8.3.

Jeff brought up the need for regular updates of property information, splits, and transfers, but tabled until Ross is available.

- 7. Conservation Commission:** Dick Tucker addressed the Board and informed them that the Conservation Commission has decided that they have reviewed the top projects from the meeting and have decided to move forward with updated the aquifer study. They are considering partnering with Arrowsic as they have a similar landscape. This can all begin once the Select Board signs the resolution. Jeff motioned to sign the Resolution in Support of Community Resilience Program (see attached); Donna, 2nd; vote: 2-0.

8. Administrative Updates:

Jeff shared that he would be attending training for the Road Management Software on September 12th. He will also be taking training on the Maine Department of Revenues updated portal. In September Jeff also said he would be attending the Department of Revenue Annual Symposium.

Gaye filed the first step to obtain our awards management identifier in the new system for federal funding which is replacing the DUNS system.

Jeff and Donna discussed the need for Board email addresses and going forward with setting up individual addresses for each member. Julie suggested selectboard1@westportisland.us; selectboard2@westportisland.us; and selectboard3@westportisland.us. This way if someone forgets a number at the end, it will still make it to the catchall selectboard@westportisland.us email which the entire Board has access to and will not get lost. Jeff said he will talk to Gaye who is coordinating with Burgess Technology Services.

Jeff talked with the Lincoln County Sheriff's Office, and they moved the speed monitor from Town Hall to the intersection of Main Road and North End Road; where there is a greater amount of traffic.

Donna shared that she will be attending Freedom of Access Act training in Augusta on Wednesday, August 31. Donna also mentioned that she will be taking General Assistance training on September 23rd.

The Board acknowledged Bill Cooney and his retirement from the Cemetery Committee.

Gary Richardson, CEO, had informed the board that there has been no action on the letter he had sent to the property owner in violation of not having a building permit. When Gary returns from vacation he will take further action.

Jeff discussed Jerry Bodmer, Plumbing Inspector, recommendation for septic tank risers to be put over the septic tank and clean out the outflow filter of the septic system. The cost of the risers is \$200.00 each and we need two for a total of \$400.00. Jerry also recommends the outflow filter be cleaned every 6 months. Jeff motioned to purchase two risers for a total of \$400.00 for the Town Office septic system; Donna, 2nd; vote: 2-0.

Jeff requested Julie add a link under quick links on the website for Helping hands.

Jason shared that Spectrum is working 7 days a week to install the cables for the broadband expansion and making progress.

9. Other Legal Business: None.

10. Meeting Adjourned: Jeff motioned to adjourn the meeting at 7:59 pm; Donna, 2nd; vote: 2-0.

Minutes taken and prepared by Town Clerk Julie Casson.

A True Copy, Attest: _____