



**TOWN OF WESTPORT ISLAND**  
**6 Fowles Point Road**  
**Westport Island, ME 04578**

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**Office of the Selectmen, Assessors and Overseers of the Poor**

**Town of Westport Island**  
**Board of Selectmen, Assessors and Overseers Meeting**  
**July 26, 2021**

**Present:**

**Selectmen:** George Richardson and Ross Norton

**Citizens:** Julie Casson (Town Clerk), Gaye Wagner (Deputy Town Clerk), and Jason Kates

**Guests:** Charlotte Boynton (Lincoln County News) and Sarah Whitfield (Wiscasset Newspaper)

**Meeting Convened:** George called the meeting to order at 7:01 pm.

**Board of Selectman Business Conducted:**

- 1. Warrant:** George motioned to approve Payroll Warrant No. 7 for \$1,225.68; Ross, 2<sup>nd</sup>; vote: 2-0; and then made a motion to approve Accounts Payable Warrant No. 8 for \$95,408.28; Ross, 2<sup>nd</sup>; vote: 2-0.
- 2. Minutes:** George motioned to approve the minutes of July 19, 2021; Ross, 2<sup>nd</sup>; vote: 2-0.
- 3. Correspondence:** George read the press release from the Maine Municipal Association announcing that the Town of Westport Island is receiving a dividend check in the amount of \$896.00 because of its good performance and loss prevention programs.

George also let everyone know that he was in receipt of an email from E. Davies Allan regarding his concerns from last week regarding the potholes on West Shore Road. According to Davies' email – Done.

- 4. Local Road Assistance Program (LRAP):** George announced that he received the certification paperwork from the Maine Department of Transportation for the Local Road Assistance Program. Payments are made once per year and the funds can be spent only on capital improvements. We must report what we are planning on last year's fund of \$24,412.00. George reported that we are banking the funds to help pay for phase 2 of the paving project on town roads.
- 5. Town Clerk Updates:** Gaye Wagner, Deputy Town Clerk, informed the Selectmen that the software migration has been done. All emails have been set up and the Trio software will back up every evening at 10:00 pm.

Gaye also informed the Board that Richard & Mary Coventry stopped by to review what is needed as a counter/barrier for the staff to conduct business. Richard is an engineer and Mary a planner by profession and the two of them are assisting in putting together a drawing and specs so that we can source materials and possible solutions for building plans and grant applications.

Gaye also reminded everyone that Jim Wiles trimmed the branch of the oak tree that hung over the cars in the parking lot.

Gaye also let everyone know about Carol Clark's 5-year-old granddaughter, Linnea, who set up a lemonade stand and generously donated her profits to both the WVFD (\$58.00) and the Westport Island History Center (\$73.00).

6. **Other Legal Business:** The Squire Tarbox Inn's Innkeeper, Jessica Pancake, submitted a Request for Extension of License on Premise to their liquor license for a private dinner party on August 1, 2021 for the barn space. George motioned to approve; Ross, 2<sup>nd</sup>; vote: 2-0.

Jason Kates, chair of the Broadband & Cable Committee requested to be put on the agenda for next week to provide an update on the cable project.

7. **Meeting Adjourned:** George motioned to adjourn the meeting at 7:38 pm; Ross, 2<sup>nd</sup>; vote: 2-0.

Respectfully submitted,

George D. Richardson, Jr.  
1<sup>st</sup> Selectman

Ross Norton  
3<sup>rd</sup> Selectman