



Town of Westport Island
Board of Selectmen, Assessors and Overseers Meeting
March 21, 2022

Present:

Selectmen: George D. Richardson, Jeff Tarbox, and Ross Norton

Citizens: Julie Casson (Town Clerk)

Guests:

Meeting Convened: George called the meeting to order at 7:00 pm.

Business Conducted:

1. **Warrant:** George motioned to approve Payroll Warrant No. 79 for \$1,225.68; Ross, 2nd; vote: 3-0; and then made a motion to approve Accounts Payable Warrant No. 80 for \$114,075.39; Jeff, 2nd; vote: 3-0.
2. **Minutes:** George motioned to approve the minutes of March 14, 2022; Ross, 2nd; vote: 3-0.
3. **Correspondence:** George shared email from Town Clerk Julie Casson from the Lincoln County News asking if the Board was going to meet on Patriot's Day, April 18, 2022. Ross motioned to not meet on April 18, 2022 in observance of the Patriot's Day Holiday, Jeff, 2nd; vote: 3-0.

George also discussed an email that Gaye Wagner, Deputy Town Clerk, has sent to the Board regarding draft outline for archival records for organizing records for scanning. Julie weighed in on the organization as the outline being a good top-level organization. Jeff motioned to go with Gaye's recommendation for organizing the town records; Ross, 2nd; vote: 3-0.

George shared correspondence from Maine Municipal Association (MMA) regarding nominations to their executive committee with Ross and Jeff to review.

4. **Citizen's Issues:** None.
5. **Jeff Tarbox Issues:** Jeff had the picture of the property on Greenleaf Road. He also spoke with the abutter who has concerns with how their water resources are being affected. The next steps are to discuss with Code Enforcement then Department of Environmental Protection (DEP).
6. **Town Clerk Updates:** Julie shared she is still trying to schedule the presentation that Mike Hughes requested to give. She will keep the Board posted. Julie also shared that she would be on cybersecurity training on Tuesday with the Secretary of State's office for the election.
7. **Squire Tarbox Inn Letter:** The Selectmen approved the draft letter to the Squire Tarbox Inn relaying concern about reserving parking at the Old Town Hall for events requested in July and for every weekend in September. The letter emphasized that we can make the parking available 10 days in

advance, but that we cannot make reservations any earlier due to the hall and the church would not be available for use otherwise for town business or residents. George motioned to sign the letter and send to the owners and copy the innkeeper; Jeff, 2nd; vote: 3-0.

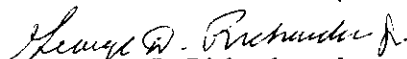
8. Town Property Rental Agreement: The Selectmen signed the rental agreement for Barbara Cray to use the Town Hall on March 31 for her movie presentation. Julie will follow up with her and the WCA on insurance.


9. Tree Growth Application: Two tree growth applications were admitted. The first was for Map 003, Lot 53 for Jeff Tarbox. George asked for confirmation that it was submitted to Maine DACF (Forestry). The application was approved by Evan Goodkowsky, Maine State Certified Assessor. George noted that he abstained from signing as he is member of the Select Board with Jeff. The second application was for Map 002, Lot 69 for Jeff Tarbox. George asked Jeff to get in touch with Evan as he had a few questions.

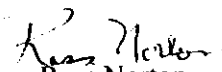
10. Other Legal Business: None

11. Meeting Adjourned: George motioned to adjourn the meeting at 7:43 pm; Ross, 2nd; vote: 3-0.

Respectfully submitted,


George D. Richardson, Jr.
1st Selectman


Jeffery H. Tarbox
2nd Selectman


Ross Norton
3rd Selectman