



TOWN OF WESTPORT ISLAND
6 Fowles Point Road
Westport Island, ME 04578

Office of the Select Board

Town of Westport Island
Board of Selectmen, Assessors and Overseers Meeting
March 14, 2022

Present:

Selectmen: George D. Richardson, Jeff Tarbox, and Ross Norton

Citizens: Julie Casson (Town Clerk), Gaye Wagner (Deputy Town Clerk), Jimmy Cromwell, Dana Faulkingham, Ron Stoodley, John Henderson, and Jason Kates

Guests: Charlotte Boynton (Lincoln County News)

Meeting Convened: George called the meeting to order at 7:00 pm.

Business Conducted:

- 1. Warrant:** George motioned to approve Payroll Warrant No. 77 for \$1,225.68; Ross, 2nd; vote: 3-0; and then made a motion to approve Accounts Payable Warrant No. 78 for \$8,916.79; Jeff, 2nd; vote: 3-0.
- 2. Minutes:** George motioned to approve the minutes of March 7, 2022; Ross, 2nd; vote: 3-0.
- 3. Correspondence:** George shared letter from Maine Department of Transportation (MDOT) outlining their work plan for 2022, 2023, and 2024. They are rolling out a new initiative – Village Partnership Initiative (VPI) and will still have their three other initiatives for funding opportunities.
- 4. Citizen's Issues:** Dana Faulkingham and Ron Stoodley of the Harbor Committee came before the Board to confirm the residency issue that was questioned in December for the ordinance change. Ross had questioned if the definition of residency had to align with the other ordinances such as the Shoreland Zoning ordinance definition of residency. Julie Casson, Clerk, had checked with Maine Municipal Association (MMA) and was able to confirm that the residency definition in the Harbor ordinance is able to stay as defined and does not have to be identical to the other ordinance. A discussion also ensued as to whether the harbor mooring feed needed to be defined in the ordinance and be dedicated to a particular account and usage such as paying the salary of the Harbor Master. George requested Julie look into if it needed to be a vote by the Select Board at the next meeting or a warrant article voted upon by the Town at the Town meeting. George then informed Dana and Ron that James Wilson is also interested in joining the committee when there is an opening.
- 5. Town Hall Rental Issues:** Julie asked the Select Board to help streamline the rental process for the Town Hall. To streamline the process, Julie will manage the rentals with the form, dates, and insurance requirements and bring the forms to the Select Board for signatures.

Julie also brought to the attention of the Board the number of requests by the Squire Tarbox Inn for parking rentals. The Inn requested multiple dates in July and every weekend in September. It was

discussed that the parking is for a business on the Island, and whilst the Island is business friendly, we can't reserve the parking for the Town Hall and Church that far in advance as there may be residents or other organizations who may still want to reserve. Jeff recalled the planning board asking for a parking lot be part of the plan when the approval was made for the expansion of the venue at the inn. Julie asked for a letter from the Select Board to the Inn addressing this issue. Jeff motioned for a letter to be drafted to be sent to the Inn about parking; Ross, 2nd; vote: 3-0.

- 6. Jeff Tarbox Issues:** Jeff went by the 46 Greenleaf Road property and took pictures. He will forward to Maine Department of Environmental Protection (DEP).

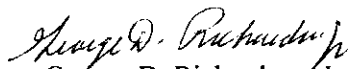
Jeff asked for the Board's approval to sign the paperwork for PowerOptions, a Maine-based organization that services local governments and non-profits. He suggested last week that we join and see what their recommendations would be for electric power rates. Jeff made a motion to complete the paperwork and send in our membership agreement and copies of CMP invoices to PowerOptions for review; George, 2nd; vote: 3-0.


- 7. Browntail Moth Presentation:** Julie shared with the Board that Mike Hughes, certified arborist, asked if he could do a presentation on behalf of the Town for the residents on Browntail Moths. He said it would have to be before April and he has had much success with sharing information in Freeport and Yarmouth. He would like to do this for his neighbors here. George motioned to approve Mike giving a presentation on Browntail Moths to the community on behalf of the town; Ross, 2nd; vote: 3-0.
- 8. Splashtop Remote Access Renewal:** George motioned to renew the Splashtop Remote Access used by the office staff to work remotely when needed at a cost of \$316.80 per year due April 1; Jeff, 2nd; vote: 3-0.
- 9. Committee Appointments:** George motioned to appoint James Meixell as a member of the Harbor Committee for a 3-year term; Ross, 2nd; vote: 3-0. George motioned to appoint Carl Skidmore as a member of the Harbor Committee for a 3-year term; Ross, 2nd; vote: 3-0.
- 10. Town Clerk Updates:** Julie shared that she would be in training this week for Records Retention. Julie also discussed that we are in the nomination process for town open seats of Road Commissioner and 1st Selectman. Nomination papers are due back on April 14. Julie did mention that the due date does not correspond with the programming date for the states vote tallying machine, therefore we will be hand counting the municipal and RSU school budget referendum ballots.
- 11. Other Legal Business:** George brought to the attention of the Board the letter being sent to Frederick Mielke for the penalty of withdrawing property from Tree Growth. The penalty is calculated to be \$6,880.90. George motioned to approve the Supplemental Tax Certificate and Warrant #2 for Map 001, Lot 63 in the amount of \$6,880.90; Jeff, 2nd; vote: 3-0.


Executive Session:

- 12. Entrance at 8:10 pm:** George motioned to go into executive session pursuant to 1 M.R.S.A. § 405(6) (A) for Personnel Matters; Jeff, 2nd; vote: 3-0.
- 13. Exit Executive session and Enter into Regular Session at 9:04 pm:** George motioned to exit executive session; Jeff, 2nd; vote: 3-0.
- 14. Meeting Adjourned:** George motioned to adjourn the meeting at 9:04 pm; Jeff, 2nd; vote: 3-0.

Respectfully submitted,


George D. Richardson, Jr.
1st Selectman


Jeffery H. Tarbox
2nd Selectman


Ross Norton
3rd Selectman