



**TOWN OF WESTPORT ISLAND**  
**6 Fowles Point Road**  
**Westport Island, ME 04578**

Office of the Select Board, Board of Assessors, & Overseers of the Poor

**Town of Westport Island**  
**Selectboard, Assessors and Overseers Meeting**  
**Convened at Town Office, 6 Fowles Point Road, Westport Island, ME 04578**  
**June 17, 2024**

**Present:**

**Select Board: Donna Curry, Jeff Farbox, Lisa Jonassen**

**Citizens: April Thibodeau (Town Clerk), Jim Cromwell (Road  
Commissioner) John Henderson, Dick Tucker**

**Meeting Convened: 7:00 PM**

**Business Conducted:**

**1. Warrant:**

- Donna motioned to approve the Payroll Warrant #112 for \$24,027.44; Lisa 2<sup>nd</sup>; vote: 3-0 (Staff and remaining stipends)
- Donna motioned to approve the Payroll Warrant #113 for \$5,813.10; Jeff 2<sup>nd</sup>; vote: 3-0 (WVFD)
- Donna motioned to approve the Payroll Warrant #114 for \$1,323.20; Lisa 2<sup>nd</sup>; vote: 3-0 (Election)
- Donna motioned to approve the Accounts Payable Warrant #115 for \$126,267.71; Jeff 2<sup>nd</sup>; vote: 3-0 (RSU, Transfer Station)

**2. Minutes:** Donna motioned to approve the minutes of the 6/10/24 Select Board Meeting, Lisa 2<sup>nd</sup>; vote: 3-0

**3. Election Results:**

- a. Kim Lynch won the Select Board race with 171 votes, 22 blanks, 14 write-ins
- b. Barbara Cray won the School Board race with 49 write-in votes, 150 blanks, 12 other write-in votes

**4. Citizen's Issues:** Donna shared correspondence she received from a resident about the culvert across from the McNamara driveway on East Shore Rd. They are concerned that the area around the culvert is eroded, and that there is a potential for an accident with heavy trucks using the road, or environmental problems. Jeff shared that he looked at it almost 3 years ago and discussed it with Gary Cromwell, then Road Commissioner, who thought the situation did not warrant action. Jim Cromwell will look at it now.

5. **Roads:** Jim Cromwell reported that the work on Sortwell Rd. is finished. They installed 250 ft of underdrain to solve chronic drainage issues and re-graded and added gravel. Bayshore Rd. will likely be next. Cold patching has not yet been done but is expected soon.
6. **Maine Infrastructure Adaptation Grants:** Donna reported that the Select Board met with Dennis Dunbar regarding applying for grants through the Maine Infrastructure Adaption Grant program. The town could apply for up to 3 grants. Possible areas of focus include Doggett Rd. and the West Shore Road at Heals Cove. The town could ask for a \$75,000 grant for just the engineering design for each possible project, which would prepare us to apply for grants to do the actual construction of the replacement causeways.
7. **Maine Coastal Program:** Jeff shared that the State is planning on applying for National Oceanic & Atmospheric Administration grants for wetland and habitat restoration. The State is collecting local projects to include in their application and requires a 30-minute phone call to begin the process. Jeff motioned that the Select Board pursue this opportunity; Donna 2<sup>nd</sup>; Vote 3-0.
8. **Planning Board Report:** John Henderson reported that Mary Ellen Barnes is now a full member, and Joanna Jacobs resigned, leaving the board with 4 full members, and three vacancies, one full and two associate members. Officer elections will be postponed until after 7/1. They will be focusing on updating ordinances to make them consistent with the Comprehensive Plan.
9. **Correspondence:**
  - a. Donna reported that CMP will be working replacing telephone poles over the summer. This will not cause any closures or delays and should take about 4 weeks.
  - b. Jeff shared that Gary reported to the Select Board that there is a possible shoreland zoning violation. Gary has sent the landowner information about filing an after-the-fact building permit application. This matter could come back to the Select Board for the determination of a penalty if it is found that the cutting violated Shoreland Zoning rules.
10. **Administrative Items:**
  - a. Offer of wooden flag decoration: April shared that Park Pino has reached out about the town purchasing, or Park donating, a wooden flag decoration. The Select Board asked that April ask Park to provide more information or come in to talk to them about whether a cost would be involved.
  - b. FOWIH July Gala Event Liquor License: John Henderson submitted a liquor license application on behalf of FOWIH to serve liquor through a licensed bartender at their upcoming fundraiser; Donna motioned to approve application; Lisa 2<sup>nd</sup>; Vote 2-0 (Jeff abstaining due to FOWIH membership)
  - c. Current Land Classifications: Donna reported that Gaye Wagner has been researching the different state tax current land use classifications for land assessments. The Select Board would like to create a map that would be available for everyone, including the CEO, so he is aware of those classifications when residents are applying for building permits.

- d. Heat wave preparations: April asked if the town is taking any measures to prepare for the expected heat wave this week. April will communicate with the EMA team about this.
- e. Wright Landing House Repairs: Jeff reported that there are three estimates for replacing the roof which have been distributed to the Select Board, with a decision expected at next Monday's Board meeting. The waterline also needs to be repaired, and Jeff and others will be digging down to the waterline to try to locate the area that needs repair.

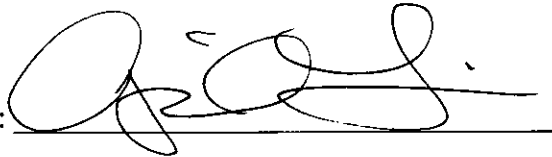
**11. Other Legal Business:**

- a. **Access to Mosier land:** Donna reported that she continues to work on finding a way to get access to the 18 acres of town owned land adjacent to the Rum Cove Association. It is unclear what entity the town would confer with about getting an easement. Donna will confer with the town attorney about how to proceed.
- b. Baker Rd. matter: Jeff talked to the Chief Deputy Rand Maker about meeting with the Greenleafs and their attorney, with surveyor Karl Olson present, to ensure they are aware of the Baker Road boundaries. Jeff also asked Dep. Maker to attend an upcoming Select Board meeting to meet the incoming Select Board. Donna will check with Kim Lynch to see when she is available.

**12. Adjournment:** Donna motioned to adjourn: Jeff 2nd; vote 3-0. Meeting adjourned at 8:08 PM.

Minutes taken and prepared by April Thibodeau, Town Clerk

A True Copy, Attest:



A handwritten signature in black ink, appearing to be 'April Thibodeau', is written over a horizontal line. The signature is cursive and somewhat stylized.