



**TOWN OF WESTPORT ISLAND**  
**6 Fowles Point Road**  
**Westport Island, ME 04578**

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Office of the Select Board, Board of Assessors, & Overseers of the Poor

**Town of Westport Island**  
**Selectboard, Assessors and Overseers Meeting**  
**Convened at Town Office, 6 Fowles Point Road, Westport Island, ME 04578**  
**6/03/2024**

**Present:**

**Select Board:** Jeff Tarbox, Donna Curry, and Lisa Jonassen

**Citizens:** Jim Cromwell (Road Commissioner),  
John Henderson (via Zoom), Mario DePietro

**Meeting Convened:** Donna called the meeting to order at 7:00pm

**Business Conducted:**

**1. Warrant:**

- Donna motioned to approve the Payroll Warrant #108 for \$1,885.96; Lisa 2<sup>nd</sup>; vote: 3-0
- Donna motioned to approve the Accounts Payable Warrant #109 for \$9,694.95; Jeff 2<sup>nd</sup>; vote: 3-0

**2. Minutes:**

- Donna motioned to approve the minutes of the 5/20/24 Select Board Meeting, Jeff 2<sup>nd</sup>; vote: 3-0
- Donna motioned to approve the minutes of the 5/28/24 Select Board Meeting, Lisa 2<sup>nd</sup>; vote: 3-0

**3. Citizen's Issues**

- Mario DePietro asked for an update on the cleanup of the Greenleaf Rd. property. Donna explained that progress continues to be made. Mr. DePietro asked what happens if the cleanup is not done in the agreed upon time frame. Donna stated that she hoped the yard would be cleaned up enough to eliminate the environmental threats.

**4. Roads:**

- Jim reported that he will have Randy fix road washout damage on Willis Point Road and East Shore Road. Jack hammering will start next week on Sortwell Road. Jim will ask for April's help to contact the residents to let them know. Jim

investigated purchasing jersey barriers to be placed on the property line of the Greenleaf property on Baker Rd. Jeff moved that the select board approve the purchase of three 10-foot jersey barriers for this purpose. Lisa 2<sup>nd</sup>; vote: 3-0

**5. Certify Ordinances for the town warrant**

- Donna moved that the board certify the Westport Island Increased Housing Opportunities Ordinance; Jeff 2<sup>nd</sup>; vote 3-0
- Donna moved that the board certify the Westport Island Nuisance Ordinance; Jeff 2<sup>nd</sup>; vote: 3-0
- Donna moved that the board certify the June 22, 2024 Amendment to Section 13.B.6. of the Building Code Ordinance; Jeff 2<sup>nd</sup>; vote: 3-0
- Donna moved that the board certify the June 22, 2024 Amendment to Sections A, C, D, E, F, G, H, M.5 &N of the Rules & Regulations for the Westport Island Mooring Area Ordinance. Jef 2<sup>nd</sup>; vote: 3-0
- Donna moved that the board certify the June 22, 2024 Amendments to Sections Q, S, W, & X of Wright Landing and Adjacent Property Use Ordinance; Jeff 2<sup>nd</sup>; vote: 3-0
- Donna moved that the board certify the repeal and amendment to the Building Code Ordinance Definitions. Jeff 2<sup>nd</sup>; vote: 3-0
- Donna moved that the board certify the repeal and amendment to the Flood Plain Management Ordinance; Jeff 2<sup>nd</sup>; vote: 3-0
- Donna moved that the board certify the repeal and amendment to the Shoreland Zoning Ordinance; Jeff 2<sup>nd</sup>; vote: 3-0
- Donna moved that the board certify the repeal and amendment to the Site Plan Review Ordinance; Jeff 2<sup>nd</sup>; vote: 3-0
- Donna moved that the board certify the repeal and amendment to the Town of Westport Island Subdivision Ordinance; Jeff 2<sup>nd</sup>; vote: 3-0

**6. Correspondence:**

- Donna moved that the board accept and sign a contract from William Brewer, CPA for FY25 auditing services; Jeff 2<sup>nd</sup>; vote 3-0
- A question was posed to Donna regarding putting up signs in public spaces such as Ferry Landing. Not sure what type of signs are being asked about. The board discussed the proposed amendment to the Wright Landing & Adjacent Property Use Ordinance section S. changing the sign authorizing authority from the Harbor Master to the Select Board.

**7. Administrative Items:**

- Donna moved to approve the appointment of Ashley Murray as Election/Ballot Clerk; Lisa 2<sup>nd</sup>; vote: 3-0
- Donna moved to approve the appointment of Dedee Greenleaf-Hodgdon as Election/Ballot Clerk; Jeff 2<sup>nd</sup>; vote- 3-0
- Donna moved to approve the Assessor's Agent Contract for the period of July 1- December 31, 2024; Lisa 2<sup>nd</sup>; vote: 3-0
- Donna moved to accept the Midcoast Humane & Town of Westport Island Agreement for Services; Jeff 2<sup>nd</sup>; vote: 3-0

**8. Review and sign Warrant for June 22, 2024 town meeting:**

- Donna moved to approve Article 1; Lisa 2<sup>nd</sup>; vote: 3-0
- Donna moved to approve Article 2; Lisa 2<sup>nd</sup>; vote: 3-0
- Donna moved to approve Article 3; Lisa 2<sup>nd</sup>; vote: 3-0
- Donna moved to approve Article 4; Lisa 2<sup>nd</sup>; vote: 3-0
- Donna moved to approve Article 5; Lisa 2<sup>nd</sup>; vote: 3-0
- Donna moved to approve Article 6; Lisa 2<sup>nd</sup>; vote: 3-0
- Donna moved to approve Article 7; Lisa 2<sup>nd</sup>; vote: 3-0
- Donna moved to approve Article 8; Lisa 2<sup>nd</sup>; vote: 3-0
- Donna moved to approve Article 9; Lisa 2<sup>nd</sup>; vote: 3-0
- Donna moved to approve Article 10; Lisa 2<sup>nd</sup>; vote: 3-0
- Donna moved to approve Article 11; Lisa 2<sup>nd</sup>; vote: 3-0
- Donna moved to approve Article 12; Lisa 2<sup>nd</sup>; vote: 3-0
- Donna moved to approve Article 13; Lisa 2<sup>nd</sup>; vote: 3-0
- Donna moved to approve Article 14; Lisa 2<sup>nd</sup>; vote: 3-0
- Donna moved to approve Article 15; Lisa 2<sup>nd</sup>; vote: 3-0
- Donna moved to approve Articles 16-24; Lisa 2<sup>nd</sup>; vote: 3-0
- Donna moved to approve Articles 25-31; Lisa 2<sup>nd</sup>; vote: 3-0
- Donna moved to approve Articles 32-37; Lisa 2<sup>nd</sup>; vote: 3-0
- Donna moved to approve Articles 38-41; Lisa 2<sup>nd</sup>; vote: 3-0
- Donna moved to approve Articles 42-46; Lisa 2<sup>nd</sup>; vote: 3-0
- Donna moved to approve Articles 47-61; Lisa 2<sup>nd</sup>; vote: 3-0
- Donna moved to approve Articles 62-70; Lisa 2<sup>nd</sup>; vote: 3-0
- Donna moved to approve, in its entirety, the June 22, 2024 Town Meeting Warrant; Lisa 2<sup>nd</sup>; vote: 3-0

**9. Adjournment:**

- Donna motioned to adjourn the Select Board meeting; Lisa 2<sup>nd</sup>; vote 3-0. Meeting adjourned at 8:01 PM.

**10. Board of Assessors Meeting**

- Jeff called the Board of Assessors Meeting to order
- Jeff moved to approve the minutes of the May 30, 2024 meeting; Donna 2<sup>nd</sup>; vote: 3-0
- Jeff moved to adjourn the meeting; Lisa 2<sup>nd</sup>; vote: 3-0. Meeting adjourned at 8:03 PM

Minutes taken and prepared by Lisa Jonassen Select Board 3

A True Copy, Attest: \_\_\_\_\_

