



TOWN OF WESTPORT ISLAND
6 Fowles Point Road
Westport Island, ME 04578

Office of the Select Board, Board of Assessors, & Board of Overseers

Town of Westport Island
Selectboard, Assessors and Overseers Meeting
Convened at Town Office, 6 Fowles Point Road, Westport Island, ME 04578
April 22, 2024

Present:

Select Board: Jeff Tarbox, Donna Curry, and Lisa Jonassen

Citizens: Jim Cromwell (Road Commissioner), April Thibodeau (Town Clerk), Kim Lynch, John Henderson, Adam Weber, Gary Weber, Mario DePietro

Guests:

Meeting Convened: Donna called the meeting to order at 7:00 pm

Business Conducted:

1. Warrants:

- Donna motioned to approve Payroll Warrant #96; for \$1,885.96; Lisa 2nd; Vote: 3-0
- Donna motioned to approve the Accounts Payable Warrant #97 for \$30,368; Jeff 2nd; Vote: 3-0

2. Minutes:

- Donna motioned to approve the minutes of the 4/15/24 Select Board Meeting; Lisa 2nd; Vote: 3-0

3. Citizen's Issues: Mario DePietro asked for an update on the Wormwood cleanup effort. Donna shared that she has followed up with Chris Wormwood, and he will be submitting a building permit application to put up three sheds to contain materials.

4. FY 25 Budget Review: Committee Requests & Town Office Operations

- a. Town Hall Committee: Jeff shared that the Town Hall Committee will request \$4,600 for general maintenance. He suggested that there be a public discussion prior to the Town Meeting regarding the need for major investments in the Town Hall, and how the town would like to use the building in the future.
- b. Wright Landing Committee: Richard Davies shared an estimate from Hughes Inc. to assess the trees near the Wright House. There are many large trees that could potentially damage the building. Jeff suggested there should be a public discussion before taking any action. Richard also shared that he has created an RFP to seek bids on replacing the Wright House roof. There was discussion of

the most appropriate longevity for the asphalt shingles, and 30 years was settled on. Richard will also add metal roofing to the RFP.

- c. **Town Office Operations:** Jeff reviewed what has been spent in FY 2024 on the different categories of town office operations. Most categories are coming in under budget. Gaye gave a summary of the archiving costs for 2024, which include archiving one historic record book. She will request funds to preserve an additional historic record book in FY 2025.
- 5. Committees Policy:** April reviewed a draft Committees Policy she put together to replace several current policies and add good ideas from other towns. Donna motioned to pass the Committees Policy; Lisa 2nd; Vote 3-0
- 6. Ordinance Review Committee update:** Lisa shared that the Ordinance Review Committee has finished their work updating and drafting ordinances, which will now be turned over to the town attorney for review. There will be a public hearing on the proposed amendments and new ordinances sometime in May.
- 7. Roads:** Jim shared that the storm cleanup is completed on the north end of the island. Grading of dirt roads will occur when the roads are dry and a grader is available. The road plan for the next fiscal year is complete.
- 8. Administrative Items**
 - a. Donna motioned to appoint Andrew Buchner as Shellfish Committee Alternate #2; Jeff 2nd; Vote 3-0
 - b. Donna motioned to appoint April Thibodeau as the liaison between the Shellfish Committee and the Maine Dept. of Marine Resources; Lisa 2nd; Vote 3-0
- 9. Baker Rd. update:** Jeff shared that the Select Board has been working with the town attorneys to write a motion to the court to recognize the current violations of the stipulated agreement. The attorney for the Greenleafs sent the town's attorney a picture saying it showed that the obstructions have been removed. This is not the case, and the Select Board will continue to push for a motion to the court. Jeff spoke to the Chief Deputy Sheriff and he thought it was reasonable for the town to take action to remove the objects and charge Albert Greenleaf for the cost of removal. Jeff made a motion for the Select Board to have an Executive Session with the Town attorney to discuss that possibility; Donna 2nd; Vote 3-0
- 10. Adjournment:** Donna motioned to adjourn; Lisa 2nd; Vote: 3-0. Meeting adjourned at 8:17 p.m.

Minutes taken and prepared by April Thibodeau, Town Clerk

A True Copy, Attest

