



**TOWN OF WESTPORT ISLAND**  
**6 Fowles Point Road**  
**Westport Island, ME 04578**

Office of the Select Board, Board of Assessors, & Board of Overseers

**Town of Westport Island**  
**Selectboard, Assessors and Overseers Meeting**  
**Convened at Town Office, 6 Fowles Point Road, Westport Island, ME 04578**  
**March 18, 2024**

**Present:**

**Select Board:** Jeff Tarbox, Donna Curry, and Lisa Jonassen

**Citizens:** Jim Cromwell (Road Commissioner), April Thibodeau (Town Clerk), Dedee Greenleaf-Hodgdon (Municipal Agent), Richard Devries (RSU #12 Board Member), Mary Coventry (RSU #12 Board Member), Mario DePietro, Bailey Bartlett

**Guests:** Howard Tuttle (RSU #12 Superintendent), Michelle Grant (RSU #12 Business Manager), Russell Gates (RSU #12 Budget Committee Member), Charlotte Boynton (Lincoln County News)

**Meeting Convened:** Donna called the meeting to order at 7:00 pm

**Business Conducted:**

**1. Warrants:**

- Donna motioned to approve Warrant #83 for \$2,967.45; Lisa 2<sup>nd</sup>; Vote: 3-0
- Donna motioned to approve Warrant # 84 for \$5,129.99; Jeff 2<sup>nd</sup>; Vote 3-0
- Donna motioned to approve Warrant #85 for \$1885.96; Lisa 2<sup>nd</sup>; Vote: 3-0
- Donna motioned to approve Warrant #86 for \$86,765.77; Jeff 2<sup>nd</sup>; Vote: 3-0

**2. Minutes:**

- Donna motioned to approve the minutes of the 3/4/24 Select Board Meeting; Jeff 2<sup>nd</sup>; Vote: 3-0
- Donna motioned to approve the record of the 2/24/24 Special Town Meeting; Lisa 2<sup>nd</sup>; Vote 3-0

**3. RSU # 12 Budget Presentation:** RSU #12 Superintendent Howie Tuttle gave a presentation of the RSU #12 FY 2024-2025 budget. The overall budget is up 3.3%, to \$27,294,496, with Westport Island's share up 3.9%, to \$983,169. The cost to towns will be increasing due to the increase in valuation or property in of RSU #12 towns, resulting in decreased subsidies from the State, as well as several new state mandates. RSU #12 continues to offer cutting edge education and programs to students. There

will be a Budget Referendum Meeting on Wed., 5/22/24, at Chelsea Elementary School. Westport Island residents may attend to vote on the budget. If the budget passes at the meeting, it will go to a referendum on the 6/11/24 ballot.

**4. Citizen's Issues:**

- a. RSU #12 residency requirements:** Richard Devries raised a concern at the last Select Board meeting regarding people who are not residents claiming residency in order to take advantage of RSU #12 school choice. Dedee Greenleaf-Hodgdon explained that parents wishing to use school choice must complete a form from RSU #12 requiring several forms of proof that they reside on Westport Island.
- b. Greenleaf Rd. property cleanup:** Mario DePietro asked for an update on the cleanup of the Wormwood property on Greenleaf Rd. Lisa shared that the Select Board and Code Enforcement Officer have been and will continue to follow up with Mr. Wormwood to ensure he follows the cleanup schedule.
- c. Wright House well line rupture:** Richard Devries reported that the well line to the Wright House has ruptured. Jeff reported that Hatch Well Drillers has taken a look at the issue and will provide a quote for repair.
- d. Baker Rd. boundary issue:** Jeff noted that obstructions have been moved into the roadway again. He spoke with the town's attorney and was advised that the town can use the Stipulated Judgement from last year to take action through the courts and the court costs would be covered. Jim Cromwell noted that the road sign is also down again.
- e. Ordinance Committee update:** Lisa shared that the Committee met last week to talk about the proposed entryway ordinance. They are close to wrapping up their work and will have the town attorney review the proposed ordinances before presenting them to the town in a hearing this spring.

**5. Roads:** Jim reported that the frost and mud is beginning to recede. The roads are still posted. There will be grading in late April or early May.

**6. Correspondence:**

- a. DOT bridge paving:** Donna reported that the DOT has informed the town they will be doing some wearing surface replacement on the bridge over the summer and fall.
- b. CMP tree removal:** April reported that she received a letter from CMP alerting the town that they will be trimming and possibly removing trees close to their wires this summer. They may or may not be able to notify property owners ahead of time.
- c. Browntail Moth:** April reported that she received a letter from the Maine Dept. of Agriculture alerting the town that browntail moth infestation is expected to be severe this year in several neighboring counties. Residents are advised to keep an eye out for nests and have them removed or sprayed.
- d. Conserved Lands map update:** Donna reported that the Select Board received an email from Dennis Dunbar providing an updated map of Westport Island conserved lands.

- e. **Sea level rise adaptation study:** Dennis Dunbar also updated the Select Board about the sea level rise adaptation study. He provided several scenarios for possible work based on the grants the town may or may not be awarded.

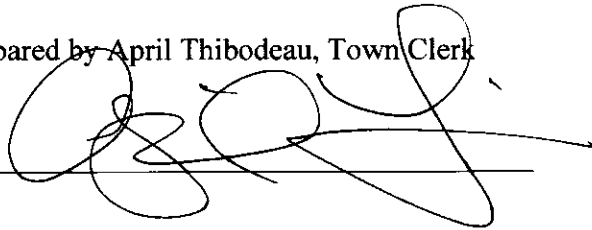
7. **Administrative Items:**

- a. **Town Hall rental paperwork:** April has updated the town's Town Hall rental paperwork in consultation with the town attorney. Donna motioned to approve the new Town Hall Rental Application; Jeff 2<sup>nd</sup>; Vote 3-0. Donna motioned to approve the updated Town Hall Rental Agreement; Lisa 2<sup>nd</sup>; Vote 2-0 (Jeff abstaining). Donna motioned to approve the updated Town Hall Rental Guide; Jeff 2<sup>nd</sup>; Vote 3-0.
- b. **Applecroft Catering liquor license:** Applecroft Catering has applied for a liquor license to serve alcohol at an 8/10/24 wedding at the Squire Tarbox Inn. Donna motioned to approve the application, Jeff 2<sup>nd</sup>; Vote 3-0.
- c. **Next month's meeting & workshop schedule:** The Select Board agreed to begin meeting weekly in April every Monday at 7 PM, and to continue holding weekly workshops on Mondays 6 PM – 7 PM and Thursdays 2 PM – 4 PM. They will review different sections of the FY 2024-2025 budget at their meeting each week, beginning with revenues on 4/1/24 and social service agencies on 4/8/24.
- d. **CMP pole approval request:** CMP has applied for a new pole on North End Rd. Donna motioned to approve the request; Lisa 2<sup>nd</sup>; Vote 3-0.
- e. **Changes to 1/2/23 & 2/5/24 Select Board meeting minutes:** Pedro Guimaraes requested that the Select Board remove a statement in the 1/2/23 Select Board meeting regarding permission to use the Haskell Rd. turnaround and a statement in the 2/5/24 minutes regarding the website. Donna motioned to approve the change to the 1/2/23 minutes; Lisa 2<sup>nd</sup>; Vote 3-0. Donna motioned to approve the change to the 2/5/24 minutes; Lisa 2<sup>nd</sup>; Vote 3-0
- f. **Bob Mooney resignation from Planning Board:** The Select Board received a letter from Bob Mooney resigning from the Planning Board. Donna motioned to accept the resignation with regret; Lisa 2<sup>nd</sup>; Vote 3-0
- g. **Sandy Besecker resignation from Planning Board:** The Select Board received an email from Sandy Besecker resigning from the Planning Board. Donna motioned to accept the resignation; Jeff 2<sup>nd</sup>; Vote 3-0
- h. **Town Hall ramp replacement:** April brought up the urgent need to replace the Town Hall ramp due to the worsening soft spot in the middle, and the importance of replacing it with an ADA compliant ramp. Because the town is using the Town Hall for activities such as voting, town meetings, public events, and rental to the general public, we have an obligation to make the building ADA compliant. \$8,000.00 was allocated at the last Town Meeting to for the Town Hall maintenance and repairs, including replacing the ramp. Jeff motioned for the Select Board to pursue quotes for replacing the current ramp with a "U" shaped wooden ramp that is ADA compliant; Donna 2<sup>nd</sup>; Vote 3-0
- i. **Request for Proposals for an Assessor's Agent:** Donna motioned to accept and issue the RFP for an assessor's agent as written; Lisa 2<sup>nd</sup>; Vote 3-0

**8. Adjournment:** Donna motioned to adjourn; Lisa 2<sup>nd</sup>; Vote: 3-0. Meeting adjourned at 9:22 pm.

Minutes taken and prepared by April Thibodeau, Town Clerk

A True Copy, Attest:

A large, stylized handwritten signature in black ink, written over a horizontal line. The signature is highly cursive and loops around itself.