



TOWN OF WESTPORT ISLAND
6 Fowles Point Road
Westport Island, ME 04578

Office of the Select Board, Board of Assessors, & Board of Overseers

Town of Westport Island
Selectboard, Assessors and Overseers Meeting
Convened at Town Office, 6 Fowles Point Road, Westport Island, ME 04578
November 27, 2023

Present:

Select Board: Jeff Tarbox, ^{JAT} and Lisa Jonassen ^{LJD}

Citizens: Jim Cromwell (Road Commissioner), Jason Kates (EMA Director), April Thibodeau (Town Clerk)

Meeting Convened: Jeff called the meeting to order at 7:00 pm

Business Conducted:

1. Warrants:

- Jeff motioned to approve Payroll Warrant #51 for \$2,990.39; Lisa 2nd; Vote: 2-0
- Jeff motioned to approve the Accounts Payable Warrant #52 for \$17,130.32; Lisa 2nd; Vote: 2-0

2. Minutes:

- Jeff motioned to approve the minutes of the 11/13/23 Select Board Meeting; Lisa 2nd; Vote: 2-0

3. Citizen's Issues: None

4. Correspondence:

- a. Jeff raised the matter of getting reimbursement from FEMA for the storm damage from earlier this year. Jason explained that FEMA requires some specifics on the damage and the repairs, and we have some but not all the information that we need. We need an invoice, but because the work was put out to bid as part of a larger package it is now difficult to get an invoice. We also need specifics on how many yards of material were used in the repair and the dimensions of the area repaired. Jim will work on getting an invoice and gathering the additional needed information.
- b. Jason Kates reported that the fire-fighting water cistern at the southern end of the Main Road has been installed and is ready to use. Jeff will talk to Stacey about thanking Jack Shaw for the installation work and the Bradfords for the donation of the land.

5. Roads: Jim Cromwell reported that he did some work clearing culverts on Post Office Rd. that have been clogged by beavers. Gravel and cold patch will be delivered in the next few days to deal with potholes. Jeff suggested that Jim hold a Road Committee meeting to begin planning for next year.
6. Administrative Items
7. Other Legal Business:
 - a. Jeff recognized Susie Stedman for donating $\frac{1}{4}$ cord of firewood to the town's firewood bank and shared the Select Board's plan to send appreciation cards to volunteers.
 - b. Lisa reported that the Ordinance Review Committee will meet tomorrow, 11/28/23, at 6:00 PM. The Committee has delegated the ordinances affected by LD2003 to the Planning Board. The Planning Board will report back to the Ordinance Review Committee when they have drafts to share. In the meantime, the Committee will work on a junkyard ordinance, permitting process, roads, and business permitting. They will be making subcommittees to address these matters.
8. Adjournment: Jeff motioned to adjourn; Lisa 2nd; Vote: 2-0. Meeting adjourned at 7:46 pm.

Minutes taken and prepared by April Thibodeau, Town Clerk

A True Copy, Attest:

