



**TOWN OF WESTPORT ISLAND**  
**6 Fowles Point Road**  
**Westport Island, ME 04578**

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Office of the Select Board, Board of Assessors, & Overseers of the Poor

**Town of Westport Island**  
**Selectboard, Assessors and Overseers Meeting**  
**Convened at Town Office, 6 Fowles Point Road, Westport Island, ME 04578**  
**November 13, 2023**

**Present:**

**Select Board:** Jeff Tarbox, Donna Curry, and Lisa Jonassen

**Meeting Convened:** Donna called the meeting to order at 7 pm

**Business Conducted:**

**1. Warrants:**

- Donna motioned to approve Payroll Warrant #47 for \$1,886.97; Lisa 2<sup>nd</sup>;  
Vote: 3-0
- Donna motioned to approve the Accounts Payable Warrant #48 for \$83,088.86;  
Jeff 2<sup>nd</sup>; Vote: 3-0

**2. Minutes:**

- Donna motioned to approve the minutes of the 11/6/23 Select Board Meeting; Jeff  
2<sup>nd</sup>; Vote: 3-0

**3. Decision on Ramp and Float Removal:**

- Donna reported that she spoke with Harbor Master Ted Christie for his opinion on  
leaving the ramp and float in for this year at Wright's Landing. He felt as long as  
Richard Devries kept an eye on things it should be ok to leave in.

**4. Roads:**

3. Jeff discussed meeting with LCRPC and representatives from FEMA and MEMA  
regarding grant opportunities for road repairs and mitigation. The Heal Pond  
repair project would be a targeted area.
4. Jeff discussed the discharge of obligation to the town for Dennis Cromwell.  
Before signing the Board has requested the return of the radios and the remote  
control for the door to the sand/salt shed.

**5. Correspondence:**

- Jason Kates requested to meet with the board to go over our processes to ensure  
that we are in line with FEMA and MEMA requirements to apply for funding for  
damage done from declared storms. The board plans to meet with Jason at a  
future work session date to be determined.

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**6. Administrative Items:**

- Town Treasurer, Ashley Murray, asked the board to consider a town policy disallowing the paying of town fees (including taxes) in coins. The board agreed that this would be an unnecessary difficulty for office staff and will work to create a policy supporting this request.
- Gaye Wagner has been working to continue the preservation of town records, an expense that has been budgeted every year in the town warrant. This year it is a new company and the fees have increased by \$150. Donna motioned to sign the contract with Kolfie and pay the additional \$150; Lisa 2<sup>nd</sup>; Vote: 3-0

**8. Other:**

- Lisa gave an update on her research into Efficiency Maine and possible monetary incentives to update heating and cooling for town buildings. She is currently contacting companies (through Efficiency Maine) to help with an energy audit.
- Donna went over the work on the proposed Junkyard permit the board has been working on with input from Gary Richardson, town CEO. Donna motioned to approve the junkyard permit as written; Jeff 2<sup>nd</sup>; Vote: 3-0
- Donna has been in contact with Maine Yankee regarding their property on the island. They will plan to speak in early December.
- Jeff reported that Gaye Wagner has found a property lot not represented on our tax maps. This information was most likely not given to the company, CAI, which updates our tax maps.

**9. Adjournment:** Donna motioned to adjourn; Lisa 2<sup>nd</sup>; Vote: 3-0. Meeting adjourned at 7:25 pm.

Minutes taken and prepared by Lisa Jonassen,

A True Copy, Attest: \_\_\_\_\_