



**TOWN OF WESTPORT ISLAND**  
**6 Fowles Point Road**  
**Westport Island, ME 04578**

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Office of the Select Board, Board of Assessors, & Overseers of the Poor

**Town of Westport Island**  
**Selectboard, Assessors and Overseers Meeting**  
**Convened at Town Office, 6 Fowles Point Road, Westport Island, ME 04578**  
**11/06/2023**

**Present:**

**Select Board:** Jeff Tarbox, Donna Curry, and Lisa Jonassen

**Citizens:** Jim Cromwell (road commissioner) Adam Webber, Gary Webber,  
John Henderson, Dennis Dunbar, Richard Devries, Mario DePietro  
(via Zoom) Dick Tucker (via Zoom)

**Guests:** Charlotte Boynton (via Zoom) Ruth Indrick from KELT

**Meeting Convened:** Donna called the meeting to order at 7:00pm

**Business Conducted:**

**1. Warrant:**

- Donna motioned to approve the Payroll Warrant #45 for \$1886.97; Lisa 2<sup>nd</sup>; vote: 3-0
- Donna motioned to approve the Accounts Payable Warrant #46 for \$6,906.09; Jeff 2<sup>nd</sup>; vote: 3-0

**2. Minutes:**

- Donna motioned to approve the minutes of the 10/30/23 Select Board Meeting, Lisa 2<sup>nd</sup>; vote: 3-0

**3. Wright Landing Committee Update:**

- Richard Devries recommended not pulling the float at Ferry Landing this year. He explained that in the past few years the area has not frozen over and felt it would be ok to leave it in. Jeff expressed concerns about damage to the float if left in. Donna suggested contacting Harbor Master Ted Christie for his opinion. Donna will reach out.
- Richard gave an update on the roof replacement project for the Wright Landing House. He received one estimate so far of \$22,000 and will actively seek others. This work will be taking place in the spring.

**4. NOAA Grant Opportunity:**

- Ruth Indrick from KELT presented the opportunity to participate in a grant from NOAA focused on road resilience and habitat restoration. The Squam Creek causeway and Post Office Rd intersection would be areas covered by this grant.

The grant monies would be available November next year and would marry well with the current work being done by Wright-Pierce via a grant recently awarded to the town due to the efforts of Dennis Dunbar. Wright-Pierce will do their best to work up an estimate for the final engineering work to be included in the grant proposal. KELT will be writing the proposal and holding the federal funds should they be awarded. There would be some esthetic impact on the area, should the work be done, in terms of the flow of water. Ultimately the area will eventually return to its original natural state of allowing for passage of fish, increased nutrients to existing clam beds and the return of sweet grass and salt hay as it was decades ago. The town would contract with KELT to get the work done and holds the right to withdraw from the project should it not be accepted by the community.

**5. Planning Board Update LD2003:**

- John Henderson from the Planning Board gave an update on their work on updating our Land Use Ordinance to reflect the LD2003 legislation. The purpose of this legislation is to increase affordable housing options across the state. John met with Emily Rabbe from Lincoln County Regional Planning Commission to receive help in revising our ordinance to reflect the new legislation. Emily is currently working with the town of Boothbay and will share their work in order to help us along. Once a final draft is in place the Planning Board will share this with the Ordinance Review Committee to act as a sounding board. As this is being worked on the Ordinance Review Committee will continue work on updating our building permitting process, a junkyard ordinance, business permitting ordinance and adding changes to our current ordinance regarding roads.

**6. Citizen's Issues:**

- Richard Devries mentioned that Craig Hudson, who helps with maintenance at Wright Landing, would be leaving at the end of the week and a new neighbor on Ferry Road, Steve, offered to fill in and is also happy to continue the help once Craig returns in the spring.
- Regarding the LD2003 legislation Dennis Dunbar suggested including the requirement of builders to have hydrological testing done to ensure sufficient water supply before building.

**7. Roads:**

- Jim has been filling potholes on Junction Rd and Eloise Dr. He has also been in communication with the school bus driver for the island in terms of road safety during winter months.

**8. Administrative Items:**

- The December schedule for Town Meetings in December was discussed. It was decided that the board will try every other week with the first date being December 11. If the need arises more meetings will be added.
- The paperwork for the appointment of Kevin McMahon to the Shellfish Committee was signed
- Donna motioned to accept the resignation of Julie Casson from the Shellfish Committee; Lisa 2<sup>nd</sup>; Vote: 3-0

- Donna motioned to approve Gaye Wagner as Election Clerk; Jeff 2<sup>nd</sup>; Vote: 3-0
- Donna asked for an update on the CD holding town money. Jeff explained that the CD term had expired and right now the town is getting good interest on monies in the checking account. More discussion to be had in the future as to how to properly invest town money.
- The community sand shed is open and available to residents. There will be a sign limiting the amount of sand taken to two buckets per storm per household.
- Donna discussed the split firewood currently available to residents. There is 'green' wood and ready to burn wood. Residents interested in wood should contact Donna directly. She also asked if anyone would like to donate wood to please not just drop off but rather contact her. In some cases it might be possible to get a 'carload' delivered to a home. Cord quantities cannot be accommodated.
- Jeff mentioned that Bailey Bartlett had recently painted the bathrooms in the Town Hall. A vapor barrier is currently being installed at the Town Hall to combat moisture damage. Jeff also mentioned that a new security system from Simply Safe will be installed at Wright Landing House and the folks who access this building will need instructions on its use.

**9. Other Legal Business:**

- The agreement with the Longobardi's has been signed and the penalty has been paid.

**10. Adjournment:**

- Donna motioned to adjourn; Lisa 2<sup>nd</sup>; Vote: 3-0; meeting adjourned 8:06

Minutes taken and prepared by Lisa Jonassen Select Board 3

A True Copy, Attest: \_\_\_\_\_