



TOWN OF WESTPORT ISLAND
6 Fowles Point Road
Westport Island, ME 04578

Office of the Select Board, Board of Assessors, & Overseers of the Poor

Town of Westport Island
Selectboard, Assessors and Overseers Meeting
Convened at Town Office, 6 Fowles Point Road, Westport Island, ME 04578
August 7, 2023

Present:

Select Board: Jeff Tarbox, Donna Curry, and Lisa Jonassen

Citizens: Adam Webber, Gary Webber, Jim Cromwell (Road Commissioner), April Thibodeau (Town Clerk)

Meeting Convened: Donna called the meeting to order at 7:00 pm

Business Conducted:

1. Opening of Culvert & Ditching and Winter Sand bids

- Winter Sand:
 - Country Fare: \$17.95; includes mixing and delivery of sand.
- Ditching & culvert work on Post Office, Fowles Point, and Sortwell Roads:
 - Griffin Construction; \$28,500
 - Ford Enterprises: \$62,400 (less \$5,000 if Post Office culvert doesn't have to be reset)
 - CCC Construction, LLC: \$39,955
- The Select Board will meet at their Wednesday workshop to discuss the bids and make a decision at next week's Select Board meeting. Jeff will email bidders this week to thank them.

2. Warrant:

- Donna motioned to approve Accounts Payable Warrant #14 for \$75,000 (the first, and largest, payment for snow plowing); Lisa 2nd; Vote: 3-0
- Donna motioned to approve Payroll Warrant #15 for \$3,844.32; Jeff 2nd; Vote: 3-0
- Donna motioned to approve Accounts Payable Warrant #16: \$226.20 (2022 invoice for Chris Cooper moderation of Town Meeting); Jeff 2nd; Vote: 3-0
- Donna motioned to approve Accounts Payable Warrant #17 for \$3,397.86; Lisa 2nd; Vote :3-0

3. Minutes: Donna motioned to approve the minutes of the 7/31/23 Select Board Meeting; Lisa 2nd; Vote: 3-0

4. Citizen's Issues: Gary Webber asked about the combined Constable/Animal Resource officer position. April explained that the position had been created for Amos "Buddy" Greenleaf when the town began contracting with the Lincoln County Sheriff's Office for animal control services, to recognize Buddy for his ongoing work cleaning up roadkill and dealing with minor animal issues. Gary asked about the compensation of \$746: which part of the position was it for, and why has it gone down since previous years? April referred Gary to Tax Collector/Treasurer Ashley Wright who would know the details about compensation. Jeff noted that there is no known position description, although there may be one from previous years.

5. Roads:

- Road Commissioner Jim Cromwell reported that Jack Shaw is finishing up the grading of Bayshore and Baker roads. The next project will be the ditching and culvert work currently out to bid. A culvert is needed in front of Garry Cromwell's house.
- April alerted Jim that the annual Shore Run will be happening 8/20/23, and Jim confirmed that no road work would be happening in the race area at that time.
- April also asked about documentation of the condition of roads before the storm of late April 2023. Jim does not know of any. Jim has now been provided with a camera and will document the condition of roads going forward.
- Jeff shared that the town will be receiving approximately \$30,000 from the Local Roads Assistance Program. The use of those funds will need to be documented.

6. Correspondence: Donna shared that the Select Board and staff had received an email from Julie Casson (EMA Deputy Director) regarding fire extinguisher inspections. April will make sure the fire extinguishers are provided to the Fire Dept. before this Friday.

7. Administrative Items:

- The Board set the September and October meeting schedule continuing the same pattern of every Monday at 7:00pm and workshops Mondays 6:00pm – 7:00pm and Wednesdays 3:00pm – 6:00pm. There will be no workshops or meeting on Labor Day (9/4) or Indigenous Peoples' Day (10/9).
- Jeff shared that he would like to see more consistent coverage of Westport Island meetings from the papers. Charlotte of the Lincoln County News does a great job, but when she can't make a meeting there is no coverage. Wiscasset Newspaper coverage is inconsistent. The Select Board will reach out to the papers about ways to ensure the meetings are covered.

8. Other Legal Business:

- Jeff shared that Assessor's Agent Evan Goodkowsky is about halfway through entering the assessing data recently collected into the assessing software. Jeff will work on a cover letter to taxpayers.
- Jeff mentioned the repeal of the Property Tax Stabilization Program by the State legislature. Since Westport Island property taxes will not go up this year, Evan should be able to skip the step of entering the rates that resulted from the repealed program, which will save the town the work of editing that information next year.
- Donna made another appeal for Ordinance Committee volunteers.

9. Adjournment: Donna motioned to adjourn; Lisa 2nd; Vote: 3-0; Meeting adjourned at 7:48 pm.

Minutes taken and prepared by Town Clerk April Thibodeau.

A True Copy, Attest: _____