



**TOWN OF WESTPORT ISLAND**  
**6 Fowles Point Road**  
**Westport Island, ME 04578**

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**Office of the Select Board, Board of Assessors, & Overseers of the Poor**

**Town of Westport Island**  
**Selectboard, Assessors and Overseers Meeting**  
**Convened at Town Office, 6 Fowles Point Road, Westport Island, ME 04578**  
**7/24/2023**

**Present:**

**Select Board:** Jeff Tarbox, Donna Curry, and Lisa Jonassen

**Citizens:** Jim Cromwell (road commissioner) Adam Webber, Gary Webber,  
Julie Casson (via Zoom)

**Meeting Convened:** Donna called the meeting to order at 7:04pm

**Business Conducted:**

**1. Warrant:**

- Donna motioned to approve the Payroll Warrant #7 for \$1902.59; Jeff 2<sup>nd</sup>; vote: 3-0
- Donna motioned to approve the Accounts Payable Warrant #8 for \$22,409.71 (road work); Lisa 2<sup>nd</sup>; vote: 3-0
- Donna motioned to approve the Accounts Payable Warrant #9 for \$3,282.60; Jeff 2<sup>nd</sup>; vote: 3-0

**2. Minutes:**

- Donna motioned to approve the minutes of the 7/17/23 Select Board Meeting, Lisa 2<sup>nd</sup>; vote: 3-0

**3. Citizen's Issues:**

- Gary Webber requested an update on the Baker Road case. As of now we are still waiting for the other party to sign the consent agreement. We are waiting for the signed agreement to have the street sign moved.

**4. Roads:**

- Paving on East Shore Road is done other than curbing and driveway work. Jim wanted to wait to let the road set up before getting trucks back on there. Should all be done by end of next week.
- Gravel is being spread on gravel roads in strategic places around the island. Jim requested that the town purchase an additional 200 yards (in addition to the 500 yards already purchased) to take advantage of the good pricing received for gravel. Donna made a motion to purchase the extra 200 yards; 2<sup>nd</sup> Lisa; vote: 3-0

- Jim also asked for permission to clear overgrowth (on his own time) near Mosier's Corner to improve visibility for motorists.
- There is a continuing problem of disappearing road signs on the island. Jeff said Stacey Hutchison suggested that we replace street road signs that have faded and are difficult to read.
- Jim explained that the West Shore Road causeway by Heal Pond will be a priority next spring. It needs to be better stabilized while we are working to obtain a grant to replace it completely.

**5. Correspondence:**

- Donna shared an invitation from the office of Jensen Baird Attorneys at Law for a free seminar to review current legal issues, new laws and their implications for municipalities. This event is open to elected and appointed officials as well as employees. Lisa, Jeff and Donna plan to attend and will share the invite with other appropriate individuals.
- Jeff received a request from the Lincoln County Regional Planning Commission seeking a letter of support as they contemplate submitting a grant to Department of Economic and Community Development for housing-related technical assistance to Lincoln County towns. The select board will follow up on this.

**6. Administrative Items:**

- Donna made a motion to appoint Kathryn Henderson to a 3-year term as Local Health Officer; 2<sup>nd</sup> Lisa; vote 3-0
- Donna made a motion to appoint John Henderson as Deputy Constable; 2<sup>nd</sup> Jeff; vote 3-0. Gary Webber asked why he wasn't asked to continue as Deputy Constable. It was noted that the board did not realize that his appointment was still valid as he had resigned as Deputy Animal Control Officer. Donna apologized for the oversight and stated that Gary could continue as Deputy Constable if he wished to do so. He agreed to continue.

**7. Other Legal Business:**

- Still waiting for a response from the Longobardi attorney.

**8. Adjournment:** Donna motioned to adjourn; Lisa 2nd; vote 3-0. Meeting adjourned at 8:05 PM.

Minutes taken and prepared by Lisa Jonassen Select Board 3

A True Copy, Attest:

