



TOWN OF WESTPORT ISLAND
6 Fowles Point Road
Westport Island, ME 04578

Office of the Select Board, Board of Assessors, & Overseers of the Poor

Town of Westport Island
Selectboard, Assessors and Overseers Meeting
Convened at Town Office, 6 Fowles Point Road, Westport Island, ME 04578
July 17, 2023

Present:

Select Board: Jeff Tarbox, Donna Curry, and Lisa Jonassen

Citizens: Mario DePietro, Demi Martinez (via Zoom), Ralph Jacobs (via Zoom), Joanna Jacobs (via Zoom), Jim Cromwell (Road Commissioner), April Thibodeau (Town Clerk)

Guests: Charlotte Boynton (Lincoln County News, via Zoom), Susan Johns (Wiscasset News, via Zoom)

Meeting Convened: Donna called the meeting to order at 7:02 pm

Business Conducted:

1. Warrant:

- Donna motioned to approve the Payroll Warrant No. Payroll #4 for \$1,902.59; Lisa 2nd; vote: 3-0
- Donna motioned to approve the Accounts Payable Warrant #5 for \$311.02 (June leftovers); Lisa 2nd; vote: 3-0
- Donna motioned to approve the Accounts Payable Warrant #6 for \$3,409.79; Lisa 2nd; Vote 3-0

2. Minutes:

- Donna motioned to approve the minutes of the 7/10/23 Select Board Meeting, Lisa 2nd; vote: 3-0

3. Citizen's Issues:

- Mario DePietro brought up a complaint about junk stored on a property close to his. He had brought it up previously with the Code Enforcement Officer and the Select Board and was told nothing could be done. Mario pointed out several passages in the existing town ordinance that he believes would justify action on this matter. The Select Board agreed to look into it further.

4. Roads:

- Sand & Salt RFP: Road Commissioner Jim Cromwell spoke to the need to put out an RFP for sand and salt for the 2023-2024 winter season. Jeff had prepared a draft RFP for that purpose. Jeff moved to issue the RFP for sand and salt; Donna 2nd; Vote 3-0.
- Culvert & Ditch RFP: Jim answered Select Board questions regarding the RFP he had prepared for culvert and ditch work on Fowles Point, Post Office, and Sortwell Road. Jeff moved to approve the RFP; Donna 2nd; Vote 3-0.
- Jim reviewed the progress on the Phase 2 paving project. Greenleaf Road has been paved and a finish layer added. Next they will taper the driveways and shoulders. Gravel is being hauled to East Shore Road in anticipation of paving there next.

5. Correspondence:

- Jeff reviewed an email from the County EMA announcing that they had received federal funds for the storm in May. There will be a meeting at the end of week for towns to learn the process for applying for those funds. Donna will attend. Jim will work on getting more before and after pictures of roads for good record keeping to secure these kinds of funds. Ashley and April will order Jim a digital camera.
- Jeff raised the issue of the need for a cooling center in the Town Office. The Fire Station can't be used because it is not handicapped accessible. The Community Room is a possibility and there is an air conditioner, but there needs to be two exits which means the door to the office area would need to be unlocked. Donna suggested that Jason be the point of contact if someone needs a cooling area, and he can alert the Select Board and staff so someone can be present while people are using the Community Room.
- Donna reviewed a note from Dennis Dunbar regarding his willingness to look at drafting a grant proposal for a heat pump and possibly solar panels for the Town Office.

6. Administrative Items:

- Squire Tarbox extension of premises and caterer liquor license applications: Donna motioned to sign both applications; Jeff 2nd; Vote 3-0
- Appointment of Town Clerk April Thibodeau to the Broadband & Technology Committee per the request of Committee Chair Jason Kates: Donna motioned to approve the appointment; Lisa 2nd; Vote 3-0

7. Other Legal Business:

- Jeff shared that the Select Board conferred with the Town's attorney in the Longobardi matter last week and spoke to Code Enforcement Officer Gary Richardson today. The Select Board agreed to reach out to the attorney for the Longobardi's to request a proposal from them for remedying the violation, including removal of the structure.

- 8. Adjournment:** Donna motioned to adjourn; Jeff 2nd; vote 3-0. Meeting adjourned at 7:50 pm.

Minutes taken and prepared by Town Clerk April Thibodeau.

A True Copy, Attest: _____