TOWN OF WESTPORT ISLAND
6 Fowles Point Road
Westport Island, ME 04578

Office of the Select Board, Board of Assessors, & Overseers of the Poor

Town of Westport Island
Selectboard, Assessors and Overseers Meeting
Convened at Town Office, 6 Fowles Point Road, Westport Island, ME 04578
July 3, 2023

Present:
Select Board: Jeff Tarbox, Donna Curry, Lisa Jonassen
Citizens: Jim Cromwell (Road Commissioner), Dennis Dunbar, Julie Casson
           Via Zoom: April Thibodeau (Town Clerk), Charlotte Boynton,
           Susan Johns

Meeting Convened: Donna called the meeting to order at 7:02 pm

Business Conducted:

1. **Warrants:**
    a.   Donna motioned to approve the Payroll Warrant #115 for $1,956.90; Lisa 2nd;
         vote: 3-0
    b.   Donna motioned to approve the Accounts Payable Warrant #116 for $4,010.03;
         Lisa 2nd; vote: 3-0

2. **Minutes:**
    Donna motioned to approve the minutes of the 6/26/23 Select Board Meeting, Jeff, 2nd;
    vote: 2-0 (Lisa was not a member at that meeting)

3. **Election of Chair of the Select Board**
       Jeff nominated Donna, Lisa seconded, vote 3-0

4. **Election of Chair of Board of Assessors**
       Donna nominated Jeff, Lisa seconded, vote 3-0

5. **Committee Actions**
    a.   Donna moved to change the name of the "ad hoc Road Committee" to "Road
         Committee;" Lisa seconded, vote 3-0
    b.   Donna moved to change the name of the "Broadband Committee "to "Broadband
         and Technology Committee;" Lisa seconded, vote 3-0

6. **Appointments**

a. Donna moved to accept the resignation of Gerald Bodmer as Licensed Plumbing Inspector, effective 6/30/2023; Lisa seconded, vote 3-0.
b. The list of the 2023 appointments to town offices and committees was read by Donna, with some modifications made. The edited list was moved by Donna, seconded by Lisa, and approved by a 3-0 vote.

7. **Approval of Town Clerk's minutes of June 24 Town Meeting:** Jeff asked that this be postponed, as he hadn't had time to review the latest revision before the meeting.

8. **Citizens Issues**
    Dennis Dunbar reported that this Friday he would be submitting the Town's application for the second round of Community Resilience Partnership grants. He just needs a copy of the Town's certificate of Insurance and letters of support from our State legislative delegation. In discussion it was noted that a high priority for future action is the energy efficiency for town buildings.

9. Roads:
    a. Jim has several near-term actions planned:
        - Purchase 500 cubic yards of gravel at $24.20/yard, to provide a stockpile for the gravel roads.
        - Have Jack Shaw regrade the gravel roads, adding the gravel where it is most needed. Jim had a price of $20,000 from Jack Shaw. In discussion about whether this needed to go out to bid, as the town has a policy of bidding work more than $20,000, Jim thought that bidding would increase the cost, so it was suggested that Jim break the work down into segments so that the segments be less than $20,000, but with the understanding that no more than $20,000 would be paid for this work.
    b. It was strongly suggested that before and after photos be taken of the road work, to document.
    c. Jim also wants to start mowing and brush clearing with Randy Russell.
    d. Crooker is expected to start the paving next week.

10. **Correspondence:** none

11. **Administrative items**
    a. Jeff reviewed the annual Land for Maine's Future submission that goes to the state, for the Ferry Landing.
    b. The Select Board and Town Office staff have met with Tom Porter to discuss health insurance options. Donna has also been getting suggestions from other town residents.

12. **Other Legal Business**
    a. The Select Board and April are working to identify the most recent land use violation precedents for the Longobardi matter. The Board hasn't received guidance from the town attorney on next steps.
    b. No news on the status of the mediation agreement on the Baker Road matter

13. Adjournment:
Donna motioned to adjourn; Lisa 2nd; vote 3-0. Meeting adjourned at 8:07 PM.

Minutes taken and prepared by Jeff Tarbox

A True Copy, Attest: _____