



TOWN OF WESTPORT ISLAND
6 Fowles Point Road
Westport Island, ME 04578

Office of the Select Board, Board of Assessors, & Overseers of the Poor

Town of Westport Island
Selectboard, Assessors and Overseers Meeting
Convened at Town Office, 6 Fowles Point Road, Westport Island, ME 04578
May 15, 2023

Present:

Select Board: Jeff Tarbox, Donna Curry,

Citizens: Lisa Jonassen, Dick Tucker, George Richardson, Julie Casson, Lincoln Richardson, Dennis Dunbar, Jason Kates, Bailey Bartlett, Jim Cromwell (Road Commissioner), April Thibodeau (Town Clerk)

Guests: Charlotte Boynton (Lincoln County News), Dale Reno (COMPANY NAME?), Evan Holbrook (COMPANY NAME?)

Meeting Convened: Donna called the meeting to order at 7:00 pm

Business Conducted:

1. Opening of Snow Removal Bids: The Select Board opened four snow removal contract bids from Chesterfield Associates, Holbrook Excavating, Inc., Creamer & Sons Landworks, and DAR Construction. The Select Board will discuss the bids at their Wednesday workshop session and make a decision at the next Select Board meeting.
2. Warrants
 - Donna motioned to approve Payroll #97 for \$2,272.26; Jeff 2nd: Vote 2-0
 - Donna motioned to approve Accounts Payable #96 for \$23,103.45, Jeff 2nd; vote 2-0; Donna shared that this amount is higher than usual because we are paying off the last of the Wright Landing loan.
 - Donna motioned to approve Payroll # 98 for AMOUNT; Jeff 2nd; Vote 2-0
 - Donna motioned to approve Accounts Payable #99 for \$4568.64; Jeff 2nd; Vote 2-0
3. Minutes of 5/1/23 Select Board Meeting; Donna motioned to approve the minutes of the 5/1/23 Select Board Meeting; Jeff 2nd; Vote 2-0
4. Shellfish Ordinance Hearing: Julie Casson gave a summary of the new Shellfish Conservation Ordinance that the Shellfish Committee has drafted to put on this year's Town Warrant. Donna suggested that the Shellfish Committee draft a one-page summary for Town Meeting attendees. Lincoln Richardson reported that the Shellfish

Committee has been awarded a grant for \$3,800.00 for Green Crab mitigation from the Department of Marine Resources.

5. Citizen's Issues

- Jason Kates made a request to add Starlink internet to the EMA budget request on the Town Warrant. The current Spectrum system is unreliable in storms. Jason also requested funds to purchase a camera for the Road Commissioner to document damage from storms for the town to be reimbursed.
- Jeff Tarbox announced that a volunteer is needed to lower and raise the Town's four American flags in response to orders from the President and Governor. April will make a request in her next newsletter.

6. Roads

- Jeff reported on the status of efforts to address speeding including increased Sheriff patrolling, use of the speed monitor, and a request to DOT for advice on traffic calming measures.
- Jim Cromwell reported that the damage from the recent storm on lower Main Rd., Post Office Rd., North End Rd., Bayshore Rd., and Doggett Rd has been fixed.
- Jeff reported that the placement of obstructions in the roadway near the intersection of Main Rd. and Baker Rd. has gotten worse and the Select Board will communicate with counsel about what can be done.

7. Budget Review: Odds & Ends:

- Jeff gave an overview of Committee budgets, including what was requested in the last fiscal year, what was spent, and what is proposed on this year's warrant. See attached committee budget handout that was shared at the meeting.
- Rather than referencing carry forwards as we've done in the past, all unspent funds will lapse into unappropriated surplus. Committees were asked to request what they need for budget for the next fiscal year. This will be better for accounting purposes.
- The Select Board will also ask for an increase in the amount set aside for matching funds for grants as some big projects are expected in the coming years.
- Donna Curry reported that she will ask for an increase in the General Assistance budget from \$2,000 to \$5,000 to more realistically reflect the likely costs should the town be obligated to pay out on a GA matter.
- Jeff reported that several social services agencies that serve the Island are asking for their usual annual donations. Some are a little higher this year.

8. Committee Reports: None

9. Correspondence: None

10. Administrative Items

- Spirit of America Award: Donna motioned to adopt the recommendation of the Select Board and Staff for the Spirit of America Award; Jeff 2nd; Vote 2-0
- April recommended that the Doggett Trust Committee be dissolved since the one remaining member reported to her that the funds have all been disbursed. Donna motioned to dissolve the Doggett Trust Committee; Jeff 2nd; Vote 2-0
- The Select Board set June's meeting schedule as every Monday, plus the usual workshops on Mondays and Wednesdays.
- April announced that absentee voting for the June 13th Municipal Election and RSU #12 Budget Referendum is now underway, through June 8.

- Donna shared that the Select Board will be completing a CMP form for the necessary work for an electronic sign at the head of the Island.
- Jeff reported that we received notice that the town's Federal SAM registration was still not complete. Gaye and Ashley are working on this, so this notice may be out of date.
- Jeff reported that the Select Board sought a third-party professional opinion on the Wright Landing house furnace and oil tank since the regular service person recommended replacement of the oil tank and the Wright Landing Committee disagreed. The third party confirmed that the tank does not presently need to be replaced.

11. Other Legal Business

- Status of assessing: The Select Board shared their concern that they don't yet have a contract with an assessor for the next fiscal year. They will follow up with Evan Goodkowsky on the status of the contract draft.
- The Select Board is waiting on a decision from 3rd Select Board member and Board of Assessors Chair Ross Norton on how to move forward on senior citizen resident property tax freeze applications.

12. Ramp & Float Licenses: The Select Board voted on 3 ramp and float applications:

- Robert Kennedy, 54 Kehail Point Rd.; Donna motioned to approve, Jeff 2nd; Vote 2-0
- Andrew Gardner, 176 East Shore Rd.; Donna motioned to approve; Jeff 2nd; Vote 2-0
- Jim Bernard & Deb Gedaro, 8 Andrews Dr., Donna motioned to approve, Jeff 2nd; Vote 2-0

13. Donna motioned to adjourn; Jeff 2nd; Vote 2-0. The meeting was adjourned at 8:41

Minutes taken and prepared by Town Clerk April Thibodeau.

A True Copy, Attest: _____

Committees, Social Services, Misc

Town Committees	Requested FY 2024	FY 2023 Bud	FY 2023 Act to date
Board of Appeals	400	400	255
Planning Board	800	800	241
Cemeteries	400	400	174
Conservation	1200	1,200	0
History	500	500	594
Town Hall	8100	4,100	4,528
All other Committees	1,000	-	-
E-911 Addressing	500	500	500
	12,900	7,900	6,292

Funds to Match Grants	30,000	10,000	0
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General Assistance	5,000	2,000	2,000
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Social Service Agencies	Requested FY 2024	FY 2023	FY 2022
Healthy Kids	1,500	1500	1,500
Lifelight Foundation	150	150	150
Maine Public Broadcasting	100	100	100
ME Midcoast Community Action		450	420
NewHope Midcoast	894	745	745
Spectrum Generations	771	701	689
total	3,415	3,646	3,604