



**TOWN OF WESTPORT ISLAND**  
**6 Fowles Point Road**  
**Westport Island, ME 04578**

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Office of the Select Board, Board of Assessors, & Overseers of the Poor

**Town of Westport Island**  
**Selectboard, Assessors and Overseers Meeting**  
**Convened at Town Office, 6 Fowles Point Road, Westport Island, ME 04578**  
**March 13, 2023**

**Present:**

**Select Board:** Jeff Tarbox, Donna Curry, and Ross Norton

**Citizens:** April Thibodeau (Town Clerk), Jim Cromwell (Road Commissioner), Richard Tucker (Conservation Commission Chair), Bailey Bartlett

**Guests:** Charlotte Boynton (Lincoln County News)

**Meeting Convened:** Donna called the meeting to order at 7:00 pm

**Business Conducted:**

1. **Decision on Paving Bids:** Jeff reviewed the bids submitted, and the Select Board's assessment. Hagar's bid was disqualified because they didn't use the revised bid form and didn't bid the right work. All States and Crooker were close on their bid prices. Crooker's bid had a lower price per ton for hot mix asphalt, and Crooker also provided prices for additional projects Jim Cromwell had requested of all bidders, the only one to do so. Jeff motioned to award the contract to Crooker; Donna 2nd; Vote 2-0, Ross abstaining.
2. **Warrants:**
  - Donna motioned to approve the Payroll Warrant No. 78 for \$1,677.14; Jeff, 2<sup>nd</sup>; vote: 3-0.
  - Donna motioned to approve the Accounts Payable Warrant No. 79 for \$2672.01; Jeff, 2<sup>nd</sup>; vote: 2-1, Ross opposed.
3. **Minutes:**
  - Donna motioned to approve the minutes of the March 6, 2023, Select Board Meeting, Jeff, 2<sup>nd</sup>; vote: 2-0, Ross abstaining.
4. **Committee Reports**
  - Shellfish Committee: Jeff reported that the Shellfish Committee was able to complete and submit their mini-grant application to bait and trap green crabs in McCarty Cove. Jeff had drafted a letter in support to submit on their behalf, which the Select Board signed.
5. **Correspondence:**

- Jeff reported that we received an email from our attorneys in the Baker Road matter notifying us that our litigator, John Beslisle, is leaving Perkins Thompson. They recommended Joseph Talbot as a replacement. They also communicated that the court has issued a scheduling order requiring the parties to pursue alternative dispute resolution. The Select Board will hold an Executive Session at next week's Select Board meeting to discuss these matters with the attorneys.
  - Donna made a motion to approve a bill from the attorneys for \$382.50; Jeff 2<sup>nd</sup>; Vote 3-0.
  - Jeff reported on the removal of the dead Elm on Main Rd. The property owner, Norm Sherman, has had it removed. Jeff made a motion to commend and thank Norm for removing the tree; Donna 2<sup>nd</sup>; Vote 3-0. Jeff will draft the letter to Norm.
- 6. Citizen's Issues:**
- The Select Board received an email from Becki Dikitanan regarding big trucks turning around on Post Office Rd. and her driveway. She provided video of a truck doing damage to her yard and requested that Post Office Rd. be posted. Jim Cromwell reported that the road is already posted. He suggested that Becki put some kind of marker on her property to better define their property line and deter people from turning around.
  - Dick Tucker reported that he took down the town sign announcing the water study informational meeting and noted that the sign is very heavy and unwieldy. He recommends that the town purchase a new electronic sign. Donna reported that Gay Wagner was looking into this, and that the town could use ARPA money to cover the cost. Donna will follow up with Gaye about her progress on that.
- 7. Roads:**
- Jim Cromwell reported that the public sand shed is partially built.
  - Jim will follow up with all the bidders on the paving contract to thank them, and Jeff will send formal emails to the bidders. Jim will contact Crooker about scheduling.
- 8. Administrative Items:**
- Donna shared a \$300.00 invoice from our tech support company, Burgess, who has been working with Gaye to resolve issues with staff computers. Donna motioned to approve payment of that bill; Jeff 2<sup>nd</sup>; Vote 3-0.
  - Donna also shared an invoice from Lincoln County for the FY 2023 Westport Island tax commitment of \$359,672.
  - April reported on preparations for the June 13 election & June 24 town meeting:
    - Absentee ballot applications will be made available Wednesday, 3/15
    - Chris Cooper has agreed to be moderator.
    - April will be sending emails to all Committee Chairs and Town Officials this week asking for their reports for inclusion in the Town Report.
  - Jeff reported that the Planning Board needs an alternate member.
  - Donna motioned to appoint Carol Norris to Deputy General Assistance Administrator; Jeff 2<sup>nd</sup>; Vote 3-0.
  - Donna motioned to appoint April Thibodeau to Deputy Municipal Agent; Jeff 2<sup>nd</sup>; Vote 3-0

- Donna motioned to appoint Dedee to Deputy Tax Collector & Treasurer; Jeff 2<sup>nd</sup>; Vote 3-0
9. **Other Legal Business:**
- Jeff will ask the investment advisor from the bank to meet with the Select Board members at next week's Monday Workshop to discuss the town investing excess cash.
  - Donna mentioned that the RSU #12 Budget Presentation to the Select Board will occur at next week's Select Board meeting.
10. **Adjournment:** Donna motioned to adjourn; Jeff 2<sup>nd</sup>; vote 3-0. Meeting adjourned at 7:57 PM.

Minutes taken and prepared by Town Clerk April Thibodeau.

A True Copy, Attest: \_\_\_\_\_