



TOWN OF WESTPORT ISLAND
6 Fowles Point Road
Westport Island, ME 04578

Office of the Select Board, Board of Assessors, & Overseers of the Poor

Town of Westport Island
Selectboard, Assessors and Overseers Meeting
Convened at Town Office, 6 Fowles Point Road, Westport Island, ME 04578
February 13, 2023

Present: Gary Richardson (Code Enforcement Officer and Deputy Plumbing Inspector), Jason Kates, Joanna Jacobs (remotely), Julie Casson, Ralph Jacobs (Appeals Board Chair)

Select Board: Jeff Tarbox, Donna Curry, and Ross Norton

Citizens: April Thibodeau (Town Clerk)

Meeting Convened: Donna called the meeting to order at 7:00 pm

Business Conducted:

1. Warrant:

- Payroll Warrant No. 69 for \$6,504.44, Donna motioned to approve; Jeff, 2nd; vote: 3-0
- Accounts Payable Warrant No. 70 for \$91,925.86; Donna motioned to approve; Jeff, 2nd; vote: 3-0. Donna explained that the amount is higher than usual due to \$74,000 for our RSU 12 payment.

2. Minutes: Donna motioned to approve the minutes of the February 6, 2023 Select Board Meeting, Jeff, 2nd; Vote 2-1, Ross opposed.

3. Broadband Committee Report: Jason Kates reported that the Broadband Committee has had their last meeting with Spectrum, and Spectrum has completed the work to provide service to previously unserved residents. Any residents who still have issues securing service should contact the Broadband Committee. Jason also mentioned that the Broadband Committee has been holding hybrid meetings using the “Owl” hybrid meeting system. The system was also used for this Select Board meeting. Those meetings are available for the public to view on YouTube at <https://www.youtube.com/@westportislandlive>.

4. Citizen’s Issues: Gary Richardson referenced last week’s Lincoln County News article covering the 2/6/23 Select Board meeting during which the role of Plumbing Inspector was discussed, and reminded the Board that he is currently the Deputy Plumbing Inspector and would be interested in becoming the Plumbing Inspector when Jerry Bodmer retires. Donna will talk to Jerry about coordinating with Gary.

5. Administrative Items: April reported that Dedee Greenleaf-Hodgdon has reserved the Town Hall for Saturday, March 18, 2023 for a memorial service for her mother, Robbie Greenleaf. April asked if the fee could be waived, and the Board agreed.

6. Roads:

- Jim Cromwell reported that the spring 2023 paving RFP is finalized and ready for approval by the Board and public distribution. This will cover the paving of portions of Greenleaf and East Shore Roads, as well as other possible small paving projects that may be folded into the contract. Ross requested an additional day to review the contract. Jeff motioned to move forward with publicly advertising the RFP pending Ross' approval, Donna 2nd; Vote 3-0.
- Jim also mentioned that he will be posting all roads except Main Rd. from Upper West Shore south as of tomorrow, 2/14/23. April will post on the website, on Facebook, and send to the email list.
- Gary Richardson inquired about the schedule for repairs to Route 144. Jim will check with the DOT and report back at the next meeting.

7. Other Legal Business:

- Jeff reported that he reached out to the DOT regarding the paint chipping off the bridge that was brought up at the last meeting. The DOT came and inspected the bridge and reported that this is happening at other sites as well. Jeff also made a report to the DEP but doesn't expect any action. While the DOT was here, they also repaired the visibility lights on the bridge.
- Jeff mentioned that he had asked the MMA whether there was any flexibility regarding town salaries, and their response was that there is not, based on how the town meeting warrant was written.

8. Executive Session

- Donna motioned to go into Executive Session at 7:36; Jeff 2nd; Vote 2-1, Ross opposed
- Executive Session ended at 8:06
- Donna motioned to return to the regular Select Board meeting at 8:07; Jeff 2nd; Vote 3-0

9. Additional Administrative Items

- Donna motioned to appoint Dedee Greenleaf-Hodgdon Interim Tax Collector and Treasurer effective 2/18; Jeff 2nd; Vote 3-0
- Donna motioned to accept outgoing Tax Collector and Treasurer Martha Hayward's Certificate of Settlement; Jeff 2nd; Vote 3-0
- Jim Cromwell brought up the filling of potholes on Upper West Shore Rd. by Davies Allen, and a concern that it might lead to further damage. Jim will talk to Davies.
- April asked to set the Select Board meeting schedule for March, as the Lincoln County News is asking. The Board agreed to continue their meeting pattern of every Monday at 7:00 PM with Workshop meetings on Mondays 6:00 – 7:00 and Wednesdays 3:00 – 5:00.

10. Adjournment: Donna motioned to adjourn; Jeff 2nd; Vote 3-0. Meeting adjourned at 8:13 PM.

Minutes taken and prepared by Town Clerk April Thibodeau.

A True Copy, Attest: _____