

**WARRANT**  
**THE TOWN OF WESTPORT ISLAND, MAINE**  
**SECRET BALLOT ELECTION AND OPEN TOWN MEETING**  
**JUNE 11 and 22, 2019** (for Fiscal Year 2020: July 1, 2019 – June 30, 2020)

**State of Maine**

**Lincoln, ss.**

To: Amos Greenleaf, Constable of the Town of Westport Island, in the County of Lincoln, State of Maine

**GREETING:**

In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of said Town of Westport Island; in said county and state, qualified by law to vote in Town affairs to assemble at the Town Hall in said Town on Tuesday, the 11<sup>th</sup> day of June, AD, 2019, at 12:00 noon, and then and there to act on Articles 1 and 2. The polls for voting on Article 2 and for voting on RSU #12 school budget items, which are provided here for information only and are not a part of this warrant, shall be opened at 12:00 p.m. and will close at 7 p.m.

Article 1. To choose a Moderator to preside at said meeting.

Article 2. The polls will be open at the Westport Island Town Hall on order of the Moderator for voting on the following:

To choose by secret ballot, a First Selectman for a term of three years; and

A Road Commissioner for a term of 3 years.

RSU #12-1: Do you favor approving the Regional School Unit No. 12 budget for the upcoming school year that was adopted at the latest Regional School Unit budget meeting?

RSU #12-2: Do you wish to continue the budget validation referendum process in Regional School Unit No. 12 for an additional three years?

**INFORMATIONAL NOTE ON ARTICLE 2:**

A "YES" vote will require Regional School Unit No. 12 to continue to conduct a referendum to validate its annual school budget for the next three years.

A "NO" vote will discontinue the budget validation referendum for at least three years and provide instead that the annual school budget shall be finally adopted at a meeting of the voters of Regional School Unit No. 12.

And to notify and warn said inhabitants to reconvene at the Westport Island Town Hall in said Town on Saturday, June 22, 2019, at 9:00 o'clock in the forenoon, and then and there to act on Articles 3 through 49 as set out below, to wit:

**GENERAL GOVERNMENT**

Article 3. To see if the Town will vote to raise and appropriate \$5,870.00 for the third of ten annual payments for the Squam Creek Preserve Loan.

Recommended by the Selectmen

Article 4. To see if the Town will vote to authorize the transfer of funds from the following accounts to reduce the mil rate for the 2019/2020 tax year: tax interest collected - \$6,315.79; lien fees collected - \$1,806.99; tree growth reimbursement - \$2,143.59; and bank interest - \$6,929.35 for a total of \$17,195.72.

Recommended by the Selectmen

Article 5. To see if the Town will vote to accept FEMA/MEMA funds, as they become available, and to appropriate same for reimbursement to the Emergency Road Repairs or other appropriate account to reimburse emergency expenses or to pay for Town emergency preparedness measures, e.g. wiring and installation of the old 13KW WVFD generator to power the Town Office during an outage or establishing a propane account for emergency generators owned by the Town.

***Note:** As of the date of this Warrant, \$20,268.27 has been received with approximately \$1,000.00 still possible.*

Recommended by the Selectmen

Article 6. To see if the Town will authorize the Selectmen to allow the non-profit "Friends of Westport Island History" or the Town History Committee to investigate the feasibility of moving into the upper floor of the Wright House to use the space to meet, work, store and display artifacts relating to Westport Island History and promote historical and community assets. And, if use of the space is feasible, authorize the Selectmen to enter into an agreement with "Friends of Westport Island History" or the Town History Committee for sharing electricity, heating and insurance expenses.

Article 7. To see if the Town will vote to authorize the Selectmen to enter into an agreement with the Town History Committee to use the upstairs of the Wright House this summer for display space pending a decision by the "Friends" or the Town History Committee about entering into an agreement to use the space on a long-term basis.

Recommended by the Selectmen

Article 8. To see if the Town will vote to raise and appropriate the following amounts for Officers' salaries and to set same:

	<u>FY 2017-18</u>	<u>FY 2018-19</u>	<u>PROPOSED</u> <u>FY 2019-20</u>
1 <sup>st</sup> Selectman	\$ 3,794.	\$ 3,860.	\$ 3,928.00
2 <sup>nd</sup> Selectman	\$ 3,794.	\$ 3,860.	\$ 3,928.00

3 <sup>rd</sup> Selectman	\$ 3,794.	\$ 3,860.	\$ 3,928.00
Chair of Selectmen	\$ 3,487.	\$ 3,610.	\$ 3,673.00
Assessing Support	\$ 3,817.	\$ 3,952.	\$ 4,021.00
Tax Coll./Treasurer/Admin. Asst.*	\$25,000.	\$28,080.	\$ 28,571.00
Municipal Agent*	\$12,736.	\$13,312.	\$ 13,545.00
Town Clerk/Reg. of Voters*	\$ 8,361.	\$12,480.	\$ 12,698.00
Archivist/Deputy Clerk	\$ 0.	3,600.	\$ 3,600.00
Custodian	\$ 2,358.	\$ 2,399.	\$ 2,441.00
Constable & Animal Control Officer	\$ 909.	\$ 1,025.	\$ 1,043.00
Deputy Constable & ACO	\$ 150.	\$ 253.	\$ 257.00
E-911 Addressing Officer	\$ 391.	\$ 398.	\$ 405.00
EMA Director	\$ 997.	\$ 1,014.	\$ 1,032.00
Harbor Master	\$ 909.	\$ 925.	\$ 941.00
Health Officer	\$ 321.	\$ 327.	\$ 333.00
<b>TOTAL</b>	<b>\$70,818.</b>	<b>\$82,955.</b>	<b>\$ 84,344.00</b>

\*Plus fees.

The proposed amounts represent a 1.75% COLA.

Recommended by the Selectmen

Article 9. To see what sum of money the Town will raise and appropriate for the Social Security and Medicare taxes to be paid for Town employees.

Recommended by the Selectmen that \$7,500 be raised

Article 10. To see if the Town will vote to increase the property tax levy limit of \$478,780.00 established for Westport Island by State law in the event that the municipal budget approved under these articles will result in a tax commitment that is greater than the property tax levy limit.

Recommended by the Selectmen

Article 11. To see what sum the Town will raise and appropriate for a Maine Certified Assessor to update assessment factors based on current values and handle assessments on new construction, land splits, transfers, state valuation returns and LD-1; and for the consultation with taxpayers, preparation and court time as required.

Recommended by the Selectmen that \$5,000.00 be raised and \$11,385.00 be carried forward for a total of \$16,385.00.

Article 12. To see what sum the Town will raise and appropriate for the Boards and Committees to pay operating expenses including publication of newsletters and flyers, and to reimburse members for their out-of-pocket expenses.

	<u>Carry Forward:</u>	<u>Raise:</u>	<u>Total:</u>
Board of Appeals	400.00	0.00	400.00

Planning Board	800.00	.00	800.00
E-911 Addressing	0.00	500.00	500.00
Cemetery Committee	<u>200.00</u>	<u>.00</u>	<u>200.00</u>
<b>TOTAL</b>	<b>\$1,400.00</b>	<b>\$500.00</b>	<b>\$1,900.00</b>

Recommended by the Selectmen that \$500 be raised and \$1,400 be carried forward for a total of \$1,900.00

Article 13. To see if the Town will vote to raise and appropriate \$3,000.00 for the CAI Digital Tax Maps to fund the annual contracted hosting service at \$2400.00 and the annual update of tax maps at \$600.00.

Recommended by the Selectmen

Article 14. To see what sum the Town will raise and appropriate for the annual operation and maintenance (heating, utilities, lawn mowing, minor repair, etc.) of the Town Hall.

The Town Hall Committee and the Selectmen recommend that \$1,500.00 be raised and \$4,366.47 be carried forward for a total of \$5,866.47.

**Note:** *This request is based on historical data for electricity, fuel, minor repairs, etc.*

Article 15. To see if the Town will raise and appropriate \$2,500.00 for the Town Hall Committee Capital Expense Account which provides reserve funds towards anticipated and unexpected capital projects.

Recommended by the Town Hall Committee

Article 16. To see what sum the Town will raise and appropriate for the History Committee to continue the collection, preservation and organization of Westport Island's historical records and artifacts.

Recommended by the History Committee and the Selectmen that \$500.00 be raised and \$1,506.63 be carried forward for a total of \$2,006.63 in total funds available

**Note:** *The committee saved its prior year appropriation to support a planned investment in cataloging software and training.*

Article 17. To see if the Town will vote to carry forward \$4,410 for the Comprehensive Planning Committee to pay the costs of mapping, creating overlays, consulting, printing and distributing required surveys for paying administrative costs for the development of the Westport Island Comprehensive Plan.

Recommended by the Comprehensive Planning Committee

Article 18. To see what sum the Town will raise and appropriate for committee members to be covered under the blanket insurance package provided through the Maine Municipal Association.

Recommended by the Selectmen that \$206.00 be raised to cover  
Approximately 103 volunteer committee members and event volunteers

Article 19. To see if the Town will vote to carry forward \$11,495.03 for electricity and any necessary repairs for the sand and salt shed.

Recommended by the Selectmen

Article 20. To see if the Town will authorize the Selectmen to apply for, accept, and expend additional grant funds from the State, or other sources, for conservation or other approved projects on Westport Island. As most grants require a share of matching funds from the Town, \$10,000.00 is to be set aside in a fund for such grant matches. No new project matches shall exceed \$5,000.00 without voter approval. Unexpended funds will be carried forward in a Reserve account for grants for "Land for Westport Island's Future" or other Town approved projects.

Recommended by the Conservation Commission  
and the Selectmen that \$10,000 be carried forward.

Article 21. To see if the Town will raise and appropriate \$24,000.00 for the Municipal Landing loan at The First, N.A.

Recommended by the Selectmen

**Note:** This is a 30-year loan scheduled to be paid off in 2034; if payments continue at the rate of those made to date, the payoff would be in 2024.

Article 22. To see what sum the Town will raise and appropriate for the Conservation Commission to pay operating expenses for conservation activities, including study of conservation opportunities, improvement of water access points, trail work, maintenance of Clough Point Town Preserve, clean-up day on Westport Island and to reimburse members for their out-of-pocket expenses.

Recommended by the Conservation Commission that the balance of  
\$1,200.00 be carried forward for a total of \$1,200.00.

Article 23. To see what sum the Town will raise and appropriate for the operation of the Town Office and maintenance of the Town Office Building:

	<u>FY 2018-19</u>	<u>FY 2019-20</u>
Advertising & Public Notices	\$ 375.00	\$ 375.00
Computer Tech Support	12,090.00	9,500.00
Dues & Books*	2,000.00	2,000.00

Election Expenses	2,500.00	2,500.00
Insurance	8,920.00	9,000.00
Lien Filing & Discharging Costs	2,840.00	2,500.00
Office Supplies & General Exp.	4,000.00	5,000.00
Internet Hosting	100.00	100.00
Postage	1,200.00	1,500.00
Annual Town Report & Meeting	1,350.00	1,350.00
Training	1,300.00	1,000.00
Electricity	1,550.00	1,550.00
Heat	2,000.00	3,000.00
Maintenance	1,950.00	2,000.00
Outdoor Maint. & Trash Removal	694.00	900.00
Telephone	1,700.00	1,700.00
Building Security	<u>288.00</u>	<u>288.00</u>
	\$44,857.00	<b>\$ 44,263.00</b>

*\*Includes MMA dues*

Recommended by the Selectmen that \$40,320.67 be raised and \$3,942.33 be carried forward for a total of \$44,263.00

Article 24. To see what sum the Town will raise and appropriate for the Capital Equipment Purchases Account (aka Town Office Reserve) for Town Office equipment.

Recommended by the Selectmen that \$2,000.00 be transferred from donated gifts and \$6,500.00 be carried forward for a total of \$8,500.00 in available funds

Article 25. To see if the Town will vote to raise and appropriate \$2,000 for the archival records preservation of original Town records.

Recommended by the Town Clerk and the Selectmen

Article 26. To see what sum the Town will raise and appropriate for contingent expenses and to authorize the Selectmen to transfer funds to other accounts as necessary.

Recommended by the Selectmen that \$811.53 be raised and \$9,188.47 be carried forward for a total of \$10,000.00 in available funds

Article 27. To see what sum the Town will raise and appropriate for a legal fund to be used on approval by the Board of Selectmen.

Recommended by the Selectmen that \$10,982.82 be raised and \$4,017.18 be carried forward for a total of \$15,000.00 in available funds

Article 28. To see if the Town will vote to authorize the Selectmen to withdraw up to \$37,980.00 in undesignated surplus to cover costs in the Leslie Lilly appeal on the Baker Road to the Maine Supreme Court and the plaintiffs' potential legal fees.

**Note:** \$38,550.00 was approved at last year's Town Meeting, but only \$570 has been expended to date; \$37,980.00 is the remainder of the funds approved last year.

- Article 29. To see what sum the Town will raise and appropriate for the Town's share of the Wiscasset Transfer Station operating expenses, and to authorize the Selectmen to negotiate and enter into a contract with the Town of Wiscasset on such terms as they deem to be in the best interest of the Town.

Recommended by the Selectmen that \$88,698.22 be raised

### **HIGHWAYS, BRIDGES AND SNOW REMOVAL**

- Article 30. To see what sum the Town will raise and appropriate for Snow Removal and the procurement of sand and salt.

Recommended by the Selectmen that \$143,730.00 be available (\$100,000.00 for contracted services, \$36,800.00 for sand and transportation, and \$6,930.00 for salt) of which \$4,278.89 be carried forward and \$139,451.11 be transferred from the Motor Vehicle Excise Tax Fund to make a total available of \$143,730.00.

**Note:** The funds referenced in this article are for all town roads and the state aid road.

- Article 31. To see what sum the Town will raise and appropriate for maintenance of Town Roads and Bridges.

Recommended by the Road Commissioner that \$120,000.00 be raised

- Article 32. To see what sum the Town will raise and appropriate for paving as recommended by the Road Commissioner.

Recommended by the Road Commissioner that \$25,000.00 be raised and \$92,944.96 be carried forward for a total available of \$117,944.96

- Article 33. To see what sum the Town will raise and appropriate for the Emergency Only Road Maintenance Contingency Account.

The Road Commissioner requests that \$10,000.00 be raised

- Article 34: To see what sum the Town will raise and appropriate to begin a Long-Term Paving Program as recommended by the Road Committee with funding for Phase One of a Five Phase Plan. Phase One will be the paving of: Doggett Road, Haskell Road, Lord Road and North End Road (2.6 miles total) and is estimated to cost \$314,894.00 plus the cost of ditching, replacing culverts and shouldering the roads.

Recommended by the Road Committee and the Selectmen that \$350,000.00 be raised for the paving and \$115,000.00 for ditching, replacing culverts

and shouldering for a total amount available of \$465,000.00. Any funds remaining at the completion of Phase One will be carried forward to support Phase Two.

### **PROTECTION**

Article 35. To see what sum the Town will raise and appropriate for the Westport Volunteer Fire Department.

The Westport Volunteer Fire Department requests that the sum of \$56,000.00 be raised: \$1,000.00 for direct payment; and \$55,000.00 for direct purchases, for stipends for qualifying fire department volunteers, and for establishing a capital reserve account

Recommended by the Fire Department and the Selectmen

Article 36. To see if the town will vote to raise and appropriate \$28,201.76 for the eighth year's debt service of a 10-year loan on the Oshkosh Capital loan for the purchase of the fire truck in 2012.

Recommended by the Fire Department and the Selectmen

Article 37. To see what sum the Town will raise and appropriate for the training of residents in approved emergency medical technician courses. Trainees must make a suitable commitment to serve the Town of Westport Island.

Recommended by the Fire Department and the Selectmen that \$1,000.00 be carried forward

Article 38. To see what sum the Town will raise and appropriate for the fire department to be covered under the blanket insurance package provided through the Maine Municipal Association.

Recommended by the Fire Department and the Selectmen that \$5,661.00 be raised

### **GENERAL ASSISTANCE/SERVICE ORGANIZATIONS**

Article 39. To see what sum the Town will raise and appropriate for Support of the Poor.

Recommended by the Selectmen that \$2,000.00 be carried forward for a total of \$2,000.00 in available funds

Article 40. To see what sum the Town will raise and appropriate for each of the following Service Organizations:

	Raised <u>2018-19</u>	Requested <u>2019-20</u>
Spectrum Generations	\$ 701.00	\$ 701.00
ME MidCoast Community Action	\$ 420.00	\$ 420.00
Healthy Kids	\$ 1,500.00	\$ 1,500.00
Lifelight Foundation	\$ 150.00	\$ 150.00
New Hope for Women	<u>\$ 0.00</u>	<u>\$ 745.00</u>
	<b>\$ 2,771.00</b>	<b>\$ 3,516.00</b>

Recommended by the Selectman that \$3,516.00 be raised

Article 41. To see if the Town will raise and appropriate \$825.70 for contracted services with Midcoast Humane for shelter services at their Edgcomb campus.

Recommended by the Selectmen

Article 42. To see if the Town will vote to raise and appropriate \$4,308.00 for "Resident Status" for Westport Island residents at the Wiscasset Community Center.

Recommended by the Selectmen

Article 43. To see if the Town will raise and appropriate \$7,000.00 as requested by the Wiscasset Ambulance Service.

Recommended by the Selectmen

Article 44. To see if the Town will vote to raise and appropriate \$4,350.00 as requested by the Wiscasset Public Library.

Recommended by the Selectmen

### MISCELLANEOUS

Article 45. To see if the Town will vote, pursuant to 36 M.R.S.A. § 506, to authorize the Tax Collector and Treasurer to accept the prepayment of taxes not yet committed.

Recommended by the Selectmen

Article 46. To see if the Town will vote to set a date when taxes are due and payable and when interest shall accrue and establish an interest rate for delinquent taxes.

Recommended by the Selectmen that taxes be due and payable on August 30, 2019, and that interest accrue on taxes not paid by September 30, 2019, at the rate of 5.5% per annum (maximum allowed is 7.00%).

Recommended by the Selectmen

Article 47. To see if the Town will vote to authorize the Selectmen to dispose of tax acquired property according to state statutes. (Note: This article is required by State Law.)

Recommended by the Selectmen

Article 48. To see if the Town will vote to authorize the Selectmen to reimburse tax abatements and applicable interest granted during the 2019 fiscal year from the overlay.

Recommended by the Selectmen

Article 49. Motion to adjourn.

The Registrar of Voters will be available at the meeting on both days to register new voters while the polls are open and to correct the voting list.

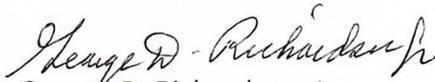
A person who is not registered as a voter may not vote in any election.

You are hereby required to serve this Warrant by posting attested copies in public places in the Town of Westport Island at least seven days before the time of this meeting and make your due return to the Town Clerk.

A copy of the warrant will also be available for review on the Town's website at: <http://westportisland.us/news/2019-annual-town-meeting>.

Given under our hands this 4th day of June, 2019,

Board of Selectmen  
**Town of Westport Island**

  
George D. Richardson, Jr.

  
Gerald A. Bodmer

  
Ross A. Norton

A true copy of the warrant,

Attest:   
Julie Casson, Town Clerk  
Westport Island