

WARRANT FOR THE TOWN OF WESTPORT ISLAND, MAINE
SECRET BALLOT ELECTION AND
OPEN TOWN MEETING
JUNE 13 and 24, 2017 (for Fiscal Year 2018: July 1, 2017 – June 30, 2018)

State of Maine

Lincoln, ss.

To: Amos Greenleaf, Constable of the Town of Westport Island, in the County of Lincoln, State of Maine

GREETING:

In the name of the State of Maine, you are hereby required to notify and warn the inhabitants of said Town of Westport Island; in said county and state, qualified by law to vote in Town affairs to assemble at the Town Hall in said Town on Tuesday, the 13th day of June, AD, 2017, at 8:00 o'clock in the forenoon, and then and there to act on Articles 1 to 3. The polls for voting on Articles 2 through 3 shall be opened at 8:00 a.m. and will close at 8 p.m.

Article 1. To choose a Moderator to preside at said meeting.

Article 2. The polls will be open at the Westport Island Town Hall on order of the Moderator for voting on the following:

To choose by secret ballot, a Third Selectman for a term of three years; and

Two (2) Sheepscot Valley Regional School Unit No. 12 School Board Members, one for a term of 3 years, and one for a term of 1 year.

Article 3. Do you favor approving the Regional School Unit No. 12 budget for the upcoming school year that was adopted at the latest Regional School Unit budget meeting? (Question 1 on the RSU #12 Warrant and Notice of Election)

And to notify and warn said inhabitants to reconvene at the Westport Island Town Hall in said Town on Saturday, June 24, 2017, at 9:00 o'clock in the forenoon, and then and there to act on Articles 4 through 47 as set out below, to wit:

GENERAL GOVERNMENT

Article 4. To see if the Town will vote to approve updates of the following Westport Island Land Use Ordinances for the purpose of revising the definitions for consistency among ordinances, unless the specific ordinance requires wording in the definition to address a unique quality of that ordinance. The ordinances are: Building Code Ordinance, Flood Plain Management Ordinance, Shoreland Zoning Ordinance, Site Plan Review Ordinance and the Subdivision Ordinance.

A copy of the updated definitions for each ordinance is on file with the Town Clerk

Recommended by the Planning Board

Article 5. To see if the Town will vote to raise and appropriate \$5,870 for the first of ten annual payments for the Squam Creek Preserve Loan.

Recommended by the Selectmen

Article 6. To see if the Town will vote to raise and appropriate \$1,500 for a legal review and related costs associated with negotiating the renewal of the Town's contract with Time Warner, now Spectrum.

Recommended by the Cable Contract Negotiating Committee and the Selectmen

Article 7. To see if the Town will vote to raise and appropriate \$77,209 for the first of two annual payments for the Sand and Salt Facility Loan.

Recommended by the Selectmen

Article 8. To see if the Town will authorize the Selectmen to withdraw \$17,000 from the Paving Reserve account for paving the Sand & Salt Facility.

Recommended by the Road Commissioner and the Selectmen

Article 9. To see if the Town will vote to raise and appropriate the following amounts for Officers' salaries and to set same:

	<u>FY 2015-16</u>	<u>FY 2016-17</u>	<u>PROPOSED FY 2017-18</u>
1 st Selectman	\$ 3,665.	\$ 3,729.	\$ 3,794.00
2 nd Selectman	\$ 3,665.	\$ 3,729.	\$ 3,794.00
3 rd Selectman	\$ 3,665.	\$ 3,729.	\$ 3,794.00
Chair of Selectmen	\$ 3,437.	\$ 3,487.	\$ 3,548.00
Assessing Support	\$ 3,725.	\$ 3,817.	\$ 3,884.00
Tax Coll./Treasurer/Admin. Asst.*	\$30,692.	\$25,000.	\$ 25,437.00
Municipal Agent*	\$12,517.	\$12,736.	\$ 12,959.00
Town Clerk/Reg. of Voters*	\$ 8,076.	\$ 8,217.	\$ 8,361.00
Custodian	\$ 2,277.	\$ 2,317.	\$ 2,358.00
Constable & Animal Control Officer	\$ 878.	\$ 893.	\$ 909.00
Deputy Constable & ACO	\$ 0.	\$ 0.	\$ 150.00
E-911 Addressing Officer	\$ 378.	\$ 384.	\$ 391.00
EMA Director	\$ 963.	\$ 980.	\$ 997.00
Harbor Master	\$ 878.	\$ 893.	\$ 909.00
Health Officer	\$ 310.	\$ 315.	\$ 321.00
TOTAL	\$75,143.00	\$70,226.00	\$ 71,606.00

*Plus fees.

The proposed amount represents a 1.75% COLA increase in salaries.

Recommended by the Selectmen

Article 10. To see what sum of money the Town will raise and appropriate for the Social Security and Medicare taxes to be paid for Town employees.

Recommended by the Selectmen that \$6,300 be raised

Article 11. To see what sum the Town will raise and appropriate for a Maine Certified Assessor to update assessment factors based on current values and handle assessments on new construction, land splits, transfers, state valuation returns and LD-1; and for the consultation with taxpayers, preparation and court time as required.

Recommended by the Selectmen that \$4,921.09 be raised and \$3,078.91 be carried forward

Article 12. To see what sum the Town will raise and appropriate for the Boards and Committees to pay operating expenses including publication of newsletters and flyers, and to reimburse members for their out-of-pocket expenses.

	<u>Carry Forward:</u>	<u>Raise:</u>	<u>Total:</u>
ACO/Constable	\$ 0.00	\$200.00	\$200.00
Board of Appeals	400.00	0.00	400.00
Planning Board	800.00	0.00	800.00
E-911 Addressing	0.00	500.00	500.00
Cemetery Committee	<u>200.00</u>	<u>0.00</u>	<u>200.00</u>
TOTAL	\$1,400.00	\$700.00	\$2,100.00

Recommended by the Selectmen that \$700.00 be raised and \$1,400.00 be carried forward for a total of \$2,100.00

Article 13. To see if the Town will vote to raise and appropriate \$2,900 for the CAI Digital Tax Maps to fund the annual contracted hosting service at \$2,400 and the annual update of tax maps at \$500.

Recommended by the Web Site and Mapping Committee and the Selectmen

Article 14. To see what sum the Town will raise and appropriate for the annual operation and maintenance (heating, utilities, lawn mowing, minor repair, etc.) of the Town Hall.

The Town Hall Committee and the Selectmen recommend that \$5,000.00 be raised and \$2,421.41 be carried forward

Note: This request is based on historical data for electricity, fuel, minor repairs, etc. The Committee anticipates painting the north and south sides of the Town Hall this summer. The estimate to do this work is \$5,000 (funds will be drawn from the Reserve Account).

Article 15. To see if the Town will raise \$2,000.00 and carry forward \$3,500.00 to add to the Town Hall Committee Capital Expenses Account in anticipation of painting the interior of the Town Hall in 2018. The estimate to paint the interior is \$4,000.00.

Recommended by the Town Hall Committee

Article 16. To see what sum the town will raise and appropriate for the History Committee to continue the assembly and preservation of historical town records.

Recommended by the History Committee and the Selectmen that \$500.00 be raised and \$22.38 be carried forward

Article 17. To see what sum the Town will raise and appropriate for committee members to be covered under the blanket insurance package provided through the Maine Municipal Association.

Recommended by the Selectmen that \$160.00 be raised to cover approximately 70 volunteer committee members

Article 18. To see if the Town will raise and appropriate \$5,000.00 for engineering oversight for the Sand & Salt facility, as well as any unforeseen related costs, and carry forward \$9,752.00.

Recommended by the Selectmen

Article 19. To see if the Town will authorize the Selectmen to apply for, accept, and expend additional grant funds from the State, or other sources, for conservation or other approved projects on Westport Island. As most grants require a share of matching funds from the Town, \$10,000.00 is to be set aside in a fund for such grant matches. No new project matches shall exceed \$5,000.00 without voter approval. Unexpended funds will be carried forward in a Reserve account for grants for "Land for Westport Island's Future" or other Town approved projects.

Recommended by the Selectmen that \$5,000.00 be raised and \$5,000 be carried forward

Article 20. To see if the Town will raise and appropriate \$24,000.00 for the Municipal Landing loan at The First, N.A.

Recommended by the Selectmen

Article 21. To see what sum the Town will raise and appropriate for the Conservation Commission to pay operating expenses for conservation activities, including study of conservation opportunities, trail work, maintenance of Clough Point Town Preserve, publication of newsletters and flyers, clean-up day and reimburse members for their out-of-pocket expenses.

Recommended by the Conservation Commission and the Selectmen that \$1,200.00 be carried forward

Article 22. To see what sum the Town will raise and appropriate for the operation of the Town Office and maintenance of the Town Office Building:

	<u>FY 2016-17</u>	<u>FY 2017-18</u>
Advertising & Public Notices	\$ 375.00	\$ 375.00
Computer Tech Support	7,650.00	8,200.00
Dues & Books*	1,700.00	1,800.00
Election Expenses	2,000.00	2,000.00
Insurance	6,564.00	8,358.00

Lien Filing & Discharging Costs	1,600.00	2,839.00
Office Supplies & General Exp.	4,000.00	4,000.00
Internet Hosting	165.00	0.00
Postage	1,000.00	1,000.00
Annual Town Report & Meeting	1,350.00	1,350.00
Training	900.00	1,300.00
Electricity	1,550.00	1,550.00
Heat	2,000.00	2,000.00
Maintenance	1,320.00	1,950.00
Outdoor Maint. & Trash Removal	694.00	694.00
Telephone	1,500.00	1,500.00
Building Security	<u>288.00</u>	<u>288.00</u>
	\$34,656.00	\$39,204.00

**Includes MMA dues*

Recommended by the Selectmen that \$38,270.08 be raised and \$933.92 be carried forward

Article 23. To see what sum the Town will raise and appropriate for the Capital Equipment Purchases Account for Town Office equipment.

Recommended by the Selectmen \$3,700.00 be raised and \$2,800.00 be carried forward

Article 24. To see if the Town will vote to raise and appropriate \$2,000 for the archival records preservation of original Town records.

Recommended by the Town Clerk and the Selectmen

Article 25. To see what sum the Town will raise and appropriate for contingent expenses and to authorize the Selectmen to transfer funds to other accounts as necessary.

Recommended by the Selectmen that \$9,904.56 be raised and \$95.44 be carried forward

Article 26. To see what sum the Town will raise and appropriate for a legal fund to be used on approval by the Board of Selectmen.

Recommended by the Selectmen that \$15,000.00 be raised

Article 27. To see what sum the Town will raise and appropriate for the Town's share of the Wiscasset Transfer Station operating expenses, and to authorize the Selectmen to negotiate and enter into a contract with the Town of Wiscasset on such terms as they deem to be in the best interest of the Town.

Recommended by the Selectmen that \$77,378.00 be raised

HIGHWAYS, BRIDGES AND SNOW REMOVAL

Article 28. To see what sum the Town will raise and appropriate for Snow Removal and the procurement of sand and salt.

Recommended by the Selectmen that \$100,000.00 for contracted services, \$18,200.00 for sand, and \$2,500.00 for salt be available for a total of \$120,700.00 to be transferred from the Motor Vehicle Excise Tax Fund.

Article 29. To see what sum the Town will raise and appropriate for maintenance of Town Roads and Bridges.

Recommended by the Road Commissioner and the Selectmen that \$100,000.00 be raised

Article 30. To see what sum the Town will raise and appropriate for paving as recommended by the Road Commissioner.

The Road Commissioner requests that \$75,000.00 be available
Recommended by the Selectmen that \$28,812.60 be carried forward and \$46,187.40 be transferred from the State Highway Account

Article 31. To see what sum the Town will raise and appropriate for the Emergency Only Road Maintenance Contingency Account.

The Road Commissioner requests that \$10,000.00 be available
Selectmen recommend that \$4,450.00 be raised and \$5,550.00 be carried forward

PROTECTION

Article 32. To see what sum the Town will raise and appropriate for the Westport Volunteer Fire Department.

The Westport Volunteer Fire Department requests that the sum of \$28,000.00 be raised; \$1,000.00 for direct payment, \$27,000.00 for direct purchases and that \$2,500.00 be carried forward
Recommended by the Fire Department and the Selectmen

Article 33. To see if the town will vote to raise and appropriate \$28,201.76 for the seventh year's debt service of a 10-year loan on the Oshkosh Capital loan for the purchase of the fire truck in 2012.

Recommended by the Fire Department and the Selectmen

Article 34. To see what sum the Town will raise and appropriate for the training of residents in approved emergency medical technician courses. Trainees must make a suitable commitment to serve the Town of Westport Island.

Recommended by the Fire Department and the Selectmen that \$1,000.00 be carried forward

Article 35. To see what sum the Town will raise and appropriate for the fire department to be covered under the blanket insurance package provided through the Maine Municipal Association.

Recommended by the Fire Department and the Selectmen that \$6,015.00 be raised

GENERAL ASSISTANCE/SERVICE ORGANIZATIONS

Article 36. To see what sum the Town will raise and appropriate for Support of the Poor.

Recommended by the Selectmen that \$1,363.00 be raised and \$637.00 be carried forward

Article 37. To see what sum the Town will raise and appropriate for each of the following Service Organizations:

	Raised <u>2016-17</u>	Requested <u>2017-18</u>
Spectrum Generations	\$ 701.00	\$ 701.00
ME MidCoast Community Action	\$ 420.00	\$ 420.00
Healthy Kids	\$ 1,500.00	\$ 1,500.00
Lifeflight Foundation	<u>\$ 150.00</u>	<u>\$ 150.00</u>
	\$ 2,771.00	\$ 2,771.00

Recommended by the Selectman that \$2,771.00 be raised

Article 38. To see if the Town will raise and appropriate \$718.00 for contracted services with the Lincoln County Animal Shelter.

Recommended by the Selectmen

Article 39. To see if the Town will vote to raise and appropriate \$4,308.00 for "Resident Status" for Westport Island residents at the Wiscasset Community Center.

Recommended by the Selectmen

Article 40. To see if the Town will raise and appropriate \$3,000.00, as requested by the Wiscasset Ambulance Service.

Recommended by the Selectmen

Article 41. To see if the Town will vote to raise and appropriate \$4,720.00 as requested by the Wiscasset Public Library.

Recommended by the Selectmen

MISCELLANEOUS

Article 42. To see if the Town will vote to transfer up to \$1,000 from the Municipal Landing Account to obtain all the applicable permits for erosion control at the Wright Landing.

Recommended by the Wright Landing Committee and the Selectmen

Article 43. To see if the Town will vote, pursuant to 36 M.R.S.A. § 506, to authorize the Tax Collector and Treasurer to accept the prepayment of taxes not yet committed.

Recommended by the Selectmen

Article 44. To see if the Town will vote to set a date when taxes are due and payable and when interest shall accrue and establish an interest rate for delinquent taxes.
Recommended by the Selectmen that taxes be due and payable on August 25, 2017, and that interest accrue on taxes not paid by September 25, 2017, at the rate of 5.5% per annum (maximum allowed is 7.00%).

Recommended by the Selectmen

Article 45. To see if the Town will vote to authorize the selectmen to dispose of tax acquired property according to state statutes. (*Note: This article is required by State Law.*)

Recommended by the Selectmen

Article 46. To see if the Town will vote to authorize the Selectmen to reimburse tax abatements and applicable interest granted during the 2018 fiscal year from the overlay.

Recommended by the Selectmen

Article 47. Motion to adjourn.

The Registrar of Voters will be available at the meeting on both days to register new voters while the polls are open and to correct the voting list.

A person who is not registered as a voter may not vote in any election.

You are hereby required to serve this Warrant by posting attested copies in public places in the Town of Westport Island at least seven days before the time of this meeting and make your due return to the Town Clerk.

Given under our hands this 5th day of June, 2017,

Board of Selectmen
Town of Westport Island

George D. Richardson, Jr.

Gerald A. Bodmer

Ross A. Norton