



**TOWN OF WESTPORT ISLAND**  
**6 Fowles Point Road**  
**Westport Island, ME 04578**

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**Office of the Selectmen, Assessors and Overseers of the Poor**

**Town of Westport Island**  
**Board of Selectmen, Assessors and Overseers Meeting**  
**June 1, 2020**  
**Via Uber Telephone Conference**

**Present:**

**Selectmen:** George D. Richardson, Jr, Ross Norton, and Jerry Bodmer

**Citizens:** Julie Casson (Town Clerk), Gaye Wagner (Deputy EMA Director), Jason Kates, Jeff Tarbox, Ralph Jacobs, Roni DePietro

**Guests:** Charlotte Boynton (Lincoln County News), Susan Johns (Wiscasset Newspaper), Jim Katsiaficas

**Meeting Convened:** George called the meeting to order at 7:02 pm.

**Board of Selectman Business Conducted:**

- 1. Warrant:** George motioned to approve Warrant Nos. 97 & 98 for a total of \$2,684.82 (Payroll No. 97 - \$1,183.44, Accounts Payable No. 98 - \$1,501.38); Jerry, 2<sup>nd</sup>; vote: 3-0.
- 2. Minutes:** George motioned to approve the minutes of May 18, 2020; Jerry, 2<sup>nd</sup>; vote: 3-0.
- 3. Correspondence:** George has continued sharing notices from Maine Municipal Association (MMA) with staff and Selectmen as they are updated with changes from the state.
- 4. Citizen's Issues:** Jeff Tarbox, History Committee Chair, asked the Selectmen if they would allow the resumption of History Committee meetings at Old Town Hall beginning in July, given the State has set forth gatherings of less than 50 people as part of their phased reopening plan. All the Selectmen agreed that the committee could meet with the stipulation that proper social distancing protocols be upheld.
- 5. Phase 1 Road Work Update:** George reported that Haskell Road has been paved and that Doggett Road was ground up and was mostly likely being paved today. Any delays have been weather related.

6. **Proposed Warrant Article on North End Road:** George motioned that the following warrant article be put forth at Town Meeting on July 14, 2020:

Article \_\_: To see if the Town will vote:

- a. to confirm that the portion of North End Road from Boatyard Road to the cul de sac at end of road is a “town way” that the Town is obligated to maintain under State law;
  - b. to appropriate an amount not to exceed \$ 37,000.00 to repair said portion of the North End Road, such repairs to include:
    1. From Boatyard Road to parking lot entrance at Clough Point Preserve:  
Ditch east side of road for approximately 1390’. Ditch to town parking lot at Clough Point Preserve. Clean ends of all culverts to assure proper drainage. Hay and seed all ditching.  
Grade approximately 1390’. Install 150’ geotextile fabric. Build up road approximately 8 – 12” over fabric. Use 100 yards of inch and a half crushed gravel at start of road to grade up over ledge. Add sixteen yards of three quarter inch crushed gravel on big hill. Grade to allow for proper drainage; and
    2. From the parking lot entrance at Clough Point Preserve to the cul de sac at end of road:  
Ditch east side of road for approximately 545’. Ditch from town parking lot at Clough Point Preserve to cul de sac at end of North End Road. Clean ends of all culverts to assure proper drainage. Hay and seed all ditching. Grade road to assure proper drainage. Add sixty yards of three quarter inch crushed gravel and grade to assure proper drainage.
- ; and
- c. to authorize the Board of Selectmen to enter into contracts for such repairs after competitive bidding.

Jerry, 2<sup>nd</sup>; vote: 2-1.

7. **Proposed Warrant Article on Snow Plowing Bids:** George motioned to postpone the warrant article until after Town Meeting and confirm actual road mileages for the proposed bids. Ross, 2<sup>nd</sup>; vote: 3-0.
8. **Proposed Opening of Town Offices:** Gaye Wagner, Deputy EMA Director, presented the staff’s proposal for opening the Town Offices with a planned goal of opening on next Tuesday, June 9, 2020. Scott Daniels built a free-standing plexiglass for a tabletop to be put in the entry to create a counter. There will be hand sanitizer, pen cups for both clean and used pens to be sanitized, and signage explaining 1 person at a time. Additionally, there will be a window counter, via sliding screen, to Dedee’s office for more direct handling of transactions that need the computer. Restrooms will not be available to the public. We will be asking that everyone practice social distancing protocols. We will also be encouraging online and/or telephonic business continue. Further details will be announced to the public. Jerry made a motion to accept the staff’s proposed opening plan. Ross, 2<sup>nd</sup>; vote: 3-0.
9. **Other Business:** A chorus of Happy Birthday was sung by all attendees to George!
10. **Meeting Adjourned:** George motioned to adjourn the meeting at 7:28 pm; Ross, 2<sup>nd</sup>; vote: 3-0.

Respectfully submitted,

George D. Richardson, Jr.  
1<sup>st</sup> Selectman

Gerald Bodmer  
2<sup>nd</sup> Selectman

Ross Norton  
3<sup>rd</sup> Selectman